



REGULAR MEETING MINUTES

March 4th 2020

12pm

One Franklin Square-Economic Development Conference Room, Exchange Street, Geneva, NY

Board Members in Attendance

Paula Bucklin
Steve Davoli
Rob Sollenne
Dave Linger
Rob Koczent

Others in Attendance

Adam Blowers, City Comptroller/Asst. City Manager
Sage Gerling, City Manager
Erica Collins, City Admin
Steve Valentino, Mayor

Agenda Items

Approval of Minutes (03-04-2020) On motion from Mr. Koczent, seconded by Ms. Bucklin the Board unanimously approved the minutes from March 4th 2020,

Financial Report

Mr. Blowers reported that no bank reconciliations have been done as of yet. The LDC received a few dollars in interest into bank account. No other expenses or revenues accrued. Mr. Blowers plans to have the annual 2019 financial audit done and wrapped up in the next couples of weeks to be presented in next LDC monthly meeting.

LDC Policy and Guidelines

Ms. Gerling stated that the board will be doing a policy review over the next several meetings. The two policies for approval at this meeting include: Disposition of Real Property and Travel policy. Ms. Gerling asked board to review and or make any amendments.

MOTION: On motion to approve Disposition of Real Property and Travel Policies for the LDC by Mr. Koczent, second by Mr. Davoli, the Board unanimously approved to adopt both policies.

The additional item provided in the packet and for more in-depth conversation at a future meeting was the 'Mission Goals and Objectives'. The mission, objectives and goals will be discussed at the May meeting to give board members time to take a deep dive and add or change anything. Mr. Sollenne would like to discuss from a recruitment standpoint how we can expand and help bring businesses to Geneva. Thus, look to possibly add recruitment as a goal, then add objectives. Ms. Bucklin would like clarification or rewording on Goal #3 (Review and discuss strategic plans for growth at HWS, FLH, and other key not-for-profit partners.) Ms. Gerling would like to set homework for the board to come back with 1 or 2 short term goals for LDC board going forward.

GENEVA LOCAL DEVELOPMENT CORPORATION

CITY HALL- 47 CASTLE STREET- GENEVA, NEW YORK 14456
(315) 828-6565 – ecollins@geneva.ny.us - www.cityofgenevany.com

BOARD OF DIRECTORS

ROBERT SOLLENNE ('23) ~ CHEVANNE DEVANEY ('21) ~ STEVE DAVOLI ('20)
PAULA BUCKLIN ('21) ~ ROBERT KOCZENT ('23) ~ DAVID LINGER ('20) ~ KEVIN WHITAKER ('21)

Nominating Committee

Two possible appointments to fill vacant seats. One is a neighbor leader position with the potential candidate, Dana Hollenbeck. The second for the planner position, Brooke Mayer, was a potential candidate. However, Mrs. Mayer has decided to opt out. Mr. Linger will be holding an interview with Ms. Hollenbeck. He asked other board members to sit in on interview as well. Mr. Linger made note that even though there is a singular candidate, our new Mayor would still like to hold interviews to make sure we have the right fit and the candidates knows the background and details of the board. Mr. Linger will set a time and send out to rest of board for whomever else would like to sit in on interview as well.

Executive Session

Mr. Linger asked for a motion to enter Executive Session, motion was moved by Mr. Sollenne, seconded by Mr. Davoli. Board entered into executive session at 12:20 PM for the following purpose:

- Regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Mr. Linger asked for a motion to exit Executive Session, motion moved by Mr. Sollenne, seconded by Mr. Koczent. Board exited executive session at 12:41 pm.

Mr. Linger made a motion to adjourn.

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