

Agenda
Regular City Council Meeting
City of Geneva, New York

July 1, 2026

City Hall
2nd Floor Council Chambers
47 Castle Street
Geneva, NY

Executive Session Starts at 6:00 PM

To discuss proposed, pending, or current litigation and collective negotiations

Council Meeting Starts at 7:00 PM

Listen to the City of Geneva's YouTube Channel:

[YouTube.com/@CityofGenevaNY](https://www.youtube.com/@CityofGenevaNY)

- I. Call to Order** – Mayor, Jim Cecere
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Updates**
 - a. Mayor's Report
 - b. Council Reports
- V. Proclamations**
 - a. Parks & Recreation Month
 - b. Independence Day
- VI. Public Comment**
- VII. Presentation**
 - a. Geneva Parks Collective
- VIII. Discussion**
 - a. 2027 Budget Revenue Projections
- IX. Unfinished Business**
- X. New Business**
 - a. Approving and Authorizing Submission of a New York Main Street Grant Application for 1 Railroad Place
 - b. Setting Public Hearing for 2026 CDBG Applications
 - c. Setting a Public Hearing for Conveyance of City Owned Property Maryland St (90.84-1-3, 90.84-1-4, 90.84-1-5)

- d. Setting a Public Hearing to Require Repair or Demolition of 555 South Exchange Street Pursuant to City Code Section 111-5(A)

XI. Board and Commission Appointments

XII. Consideration of Meeting Minutes

- a. May 27, 2026
- b. June 3, 2026
- c. June 16, 2026
- d. June 17, 2026

XIII. Adjournment

Resolution # 36-2026

Approving and Authorizing Submission of a New York Main Street Grant Application for 1 Railroad Place

WHEREAS, the City of Geneva desires to apply for financial assistance through the 2026 Consolidated Funding Application (CFA) under the New York Main Street Downtown Anchor Grant Program for 1 Railroad Place; and

WHEREAS, the New York Main Street (NYMS) Program, administered by New York State Homes and Community Renewal (HCR), provides funding to assist with building renovations and streetscape enhancements in mixed-use commercial districts; and

WHEREAS, the application proposes funding to assist the City of Geneva to complete building renovations to its downtown “main street” building at 1 Railroad Place, a prominently located building in need of improvements to support its productive reuse and contribution to the economic vitality of the area; and

WHEREAS, the proposed project at 1 Railroad Place includes the construction of a professional office and one apartment unit on the second floor, along with façade improvements that will enhance the building’s appearance and contribute to the aesthetic and commercial appeal of the surrounding area; and

WHEREAS, the City of Geneva is committed to the revitalization and economic development of its downtown and neighborhood commercial areas, including Railroad Place; and

WHEREAS, the project aligns with the goals of the City of Geneva’s revitalization efforts and supports the continued development of mixed-use properties that provide commercial and residential opportunities; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Geneva authorizes the submission of a New York Main Street grant application for building renovations and façade improvements at 1 Railroad Place, Geneva, NY; and

BE IT FURTHER RESOLVED, that the City Manager (or designated official) is hereby authorized to execute all financial and administrative processes related to the application and, if awarded, to implement the NY Main Street grant on behalf of the City.

Geneva City Council Agenda Item Briefing

To: Geneva City Council

From: Taylor Youngs, Assistant City Manager

Meeting Date: July 1, 2026

Item Title: Support for NY Main Street Application for 1 Railroad Place Redevelopment

Action Required:

Approval of a resolution in support of a New York Main Street (NYMS) grant application for 1 Railroad Place, Geneva, NY.

Background:

The owners of 1 Railroad Place in downtown Geneva are pursuing a New York Main Street grant through New York State Homes and Community Renewal to support the redevelopment of their mixed-use property. The proposed project includes:

- Renovation and construction of a second-floor professional office
- Creation of a new residential apartment unit
- Façade improvements to enhance the visual character of the building and surrounding area

This redevelopment supports Geneva's ongoing efforts to revitalize its downtown core, increase housing opportunities, and promote small business development. The project aligns with the City's goals outlined in the 2026 Strategic Plan and the 2016 Comprehensive Plan and complements the City's continued investment in the urban center.

Key Point: The building owners will fund 100% of the project cost beyond the grant funded amount. No City match is required, and no City funds will be expended toward the redevelopment.

Alternatives:

If the City chooses not to support the resolution, the applicant will be unable to submit the grant application, potentially resulting in a missed opportunity to improve and activate a key downtown property.

Financial Impact:

Pursuing this application and administering the grant, if awarded, will require City staff time. If awarded, the grant will include funding for managing the funding and compliance of the grant that should cover all our ongoing staff costs; the only cost is the upfront work on the hearings and grant submittal. The developer will pay for consultant support for drafting the application and the City Grant Coordinator will expend time and effort completing the application process. This effort would be covered within current staffing levels.

Resolution # 37-2026

Setting Public Hearing for 2026 CDBG Applications

WHEREAS, the Geneva City Council supports programs and projects that align with the 2016 City of Geneva Comprehensive Plan and the 2026 Strategic Plan; and

WHEREAS, the 2026 CDBG funding opportunities are currently available; and

WHEREAS, the City of Geneva desires to pursue appropriate funding for projects that implement the City's Comprehensive Plan, Strategic Plan, and other adopted plans and programs; and

WHEREAS, these applications require a public hearing for the purpose of hearing public comments on the City of Geneva's community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) application for the 2026 program year; and

WHEREAS, CDBG applications will include submission to the CDBG Public Facilities Program, the Community Infrastructure Program, and the Imminent Threat Program; and

NOW, THEREFORE, BE IT RESOLVED that the Geneva City Council establishes a public hearing on the 2026 CDBG funding applications for July 21, 2026 at 6:00 p.m. or as soon thereafter at the regularly scheduled Council Meeting.

BE IT FURTHER RESOLVED, that the City Clerk and Grant Coordinator are directed to publish the appropriate required notifications advertising the public hearing and application plans as required by the funding agency.



Geneva City Council
Agenda Item Briefing

To: Geneva City Council

From: Taylor Youngs, Assistant City Manager

Meeting Date: July 1, 2026

Item Title: Setting a Public Hearing for 2026 CDBG Grant Applications

Action Required: Schedule a Public Hearing for considering grant applications through the New York State Office of Community Renewal for 2026 Community Development Block Grant funding's Public Infrastructure, Public Facilities, and Imminent Threat Programs.

Background: The City currently successfully administers five CDBG grants. These new applications would bring CDBG Public Infrastructure funding support to reduce the cost of the Lead Service Line project to taxpayers, remove an imminent threat to the community through demolition of Building C of the GEDC, and address public facilities challenges.

Alternatives: Without a public hearing these applications cannot be submitted.

Note regarding Public Infrastructure: The Public Infrastructure funding would be used to reduce the EFC 0% loan portion of the Lead Service Line project and would also provide administration funding not available through either the loan or grant funding provided by the EFC support of the 2026 Lead Service Line project.

Financial Impact: Pursuing these applications and administering the grants if awarded will require City staff time. If awarded, the grants will include funding for managing the funding and compliance of the grants that should cover all our ongoing staff costs; the only cost is the upfront work on the hearing and grant submittals. The City Grant Coordinator will expend time and effort completing the application process. This effort would be covered within current staffing levels.

Office of the Assistant City Manager

Taylor Youngs

CITY HALL- 47 CASTLE STREET- GENEVA, NEW YORK 14456

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Resolution # 38-2026

Setting a Public Hearing for Conveyance of City Owned Property Maryland St (90.84-1-3, 90.84-1-4, 90.84-1-5)

WHEREAS, the City of Geneva has identified surplus real estate that is not serving a city goal; and

WHEREAS, the Geneva City Council has deemed that the properties located at Maryland Street (90.84-1-3, 90.84-1-4, 90.84-1-5) no longer serve a public purpose and should be sold to a private party; and

WHEREAS, Flint Hall is now proposing to purchase the Property; and

WHEREAS, if a proposal is determined to be in the best interest of Geneva residents City Council anticipates a sale of this property.

NOW, THEREFORE BE IT RESOLVED, that a public hearing for sale of city-owned parcels located on Maryland Street (90.84-1-3, 90.84-1-4, 90.84-1-5) will be held at the regular City Council meeting on August 5, 2026.



Geneva City Council Agenda Item Briefing

To: Geneva City Council

From: David Hou, City Attorney

Item Title: Resolution Setting a Public Hearing Regarding the Proposed Sale of City-Owned Property Located on Maryland Street (Tax Parcels 90.84-1-3, 90.84-1-4, and 90.84-1-5)

Action Required:

Approval of the attached resolution setting a public hearing to receive public comment regarding the proposed sale

Background:

The City received a purchase offer from Flint Hall for three City-owned vacant parcels located on Maryland Street. The applicant has offered \$4,000 for the properties and proposes to redevelop the site as a small hobby farm featuring a commercial greenhouse, garden space, native plantings, accessory structures, and a future single-family caretaker residence. The proposal also includes site cleanup, fencing, driveway improvements, and ongoing maintenance of the property.

Conceptual plans submitted with the application depict the installation of a 1,500-square-foot greenhouse, workshop space, future residential and studio structures, agricultural growing areas, and associated site improvements.

Consistent with the City's property disposition procedures, the proposal was reviewed by the Property Acquisition and Disposition Committee. In evaluating offers for City-owned vacant property, the Committee considers factors including neighborhood enhancement, future tax generation, operational cost avoidance, consistency with adopted plans, and the overall public benefit of the proposed use.

The applicant states that the project will return the parcels to productive use, eliminate ongoing City maintenance responsibilities, support community gardening and food production efforts, and eventually create one residential unit on the site.

Office of the City Manager

Amie Hendrix

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Purpose of Public Hearing:

Prior to consideration of a final authorization to convey the property, Council is being asked to set a public hearing to receive input from neighboring property owners, residents, and other interested parties regarding the proposed disposition and future use of the parcels.

Fiscal Impact:

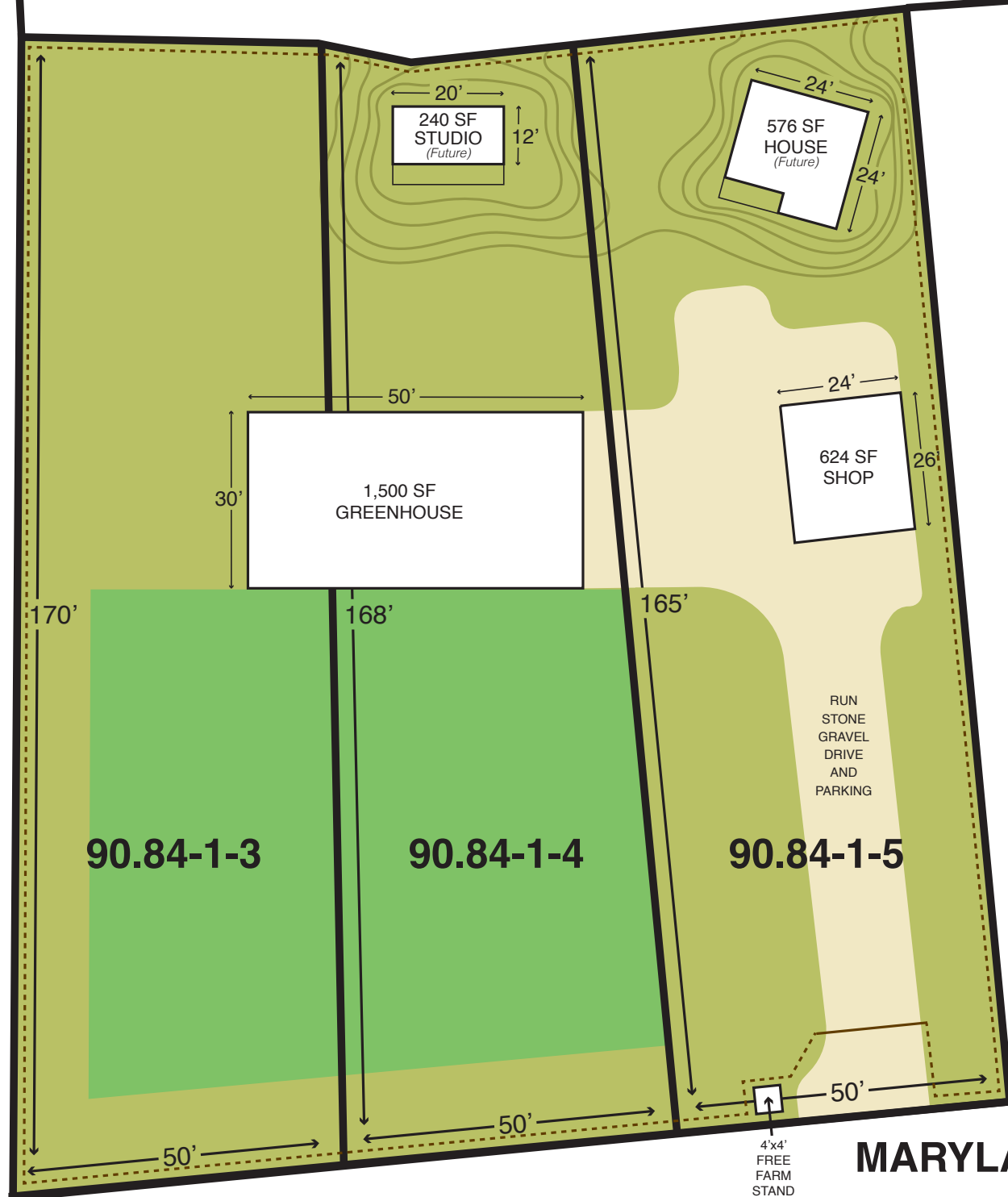
If ultimately approved by Council, the proposed transaction would generate \$4,000 in sale proceeds, return the property to the tax rolls, and eliminate future City maintenance obligations associated with the parcels.

Recommendation:

Staff recommends adoption of the resolution setting a public hearing regarding the proposed sale of Tax Parcels 90.84-1-3, 90.84-1-4, and 90.84-1-5.

90.84-1-2

90.84-1-14.111



MARYLAND ST.



MARYLAND AVE.
STRUCTURES,
INFRASTRUCTURE
AND SITE WORK

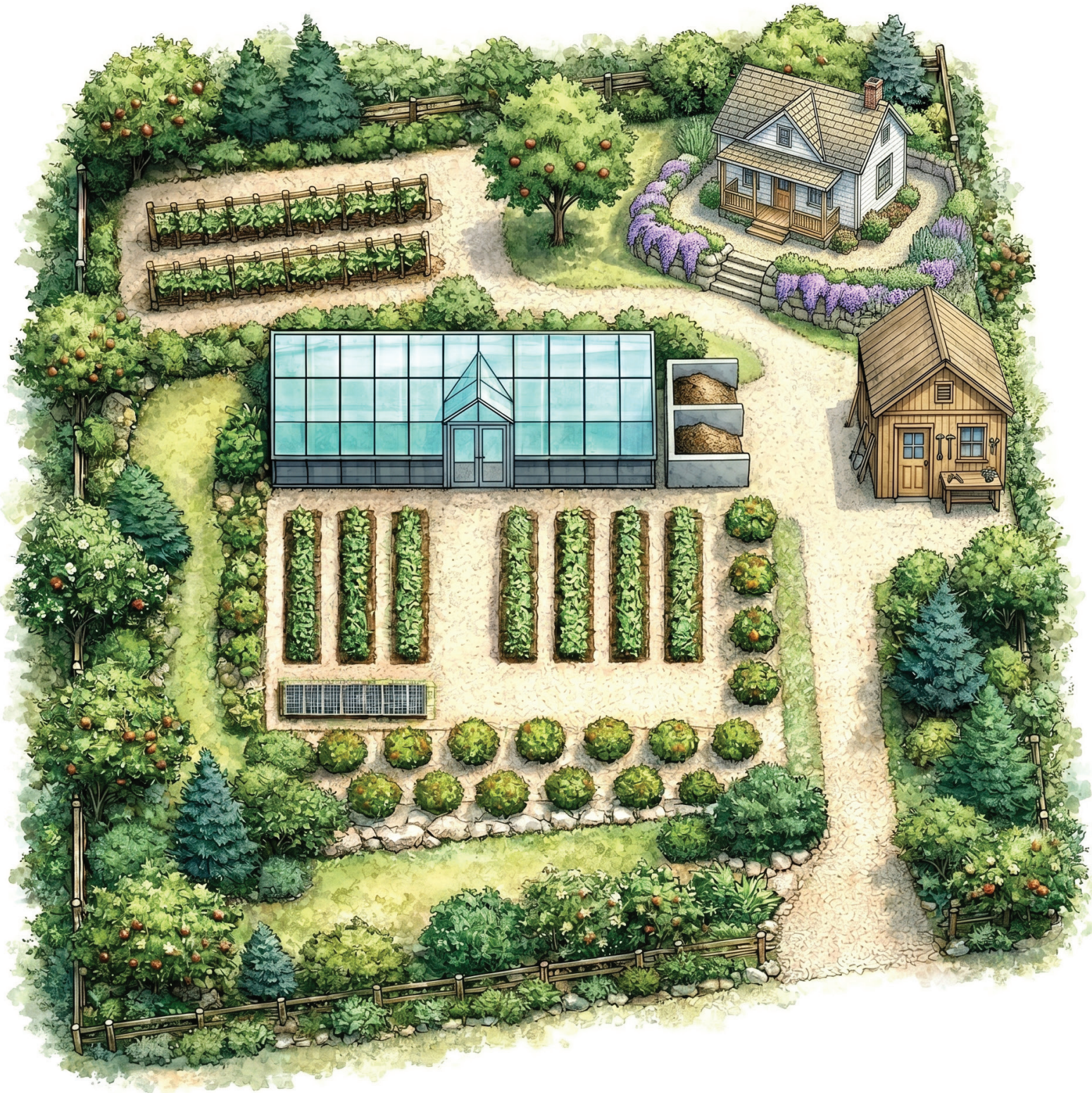
NOT TO SCALE

PARCELS:
90.84-1-3
90.84-1-4
90.84-1-5

KEY:

- Subject Properties
- Driveway
- Structures
- Row Crops
- Elevation (future)
- 6 Foot Deer Fence
- Gate

ROUGH PROPERTY ILLUSTRATION (NOT TO SCALE)





PURCHASE OFFER FORM

All Purchase Offers MUST be on this bid form and include proof of funds to complete the purchase. The City reserves the right to reject any and all offers due to litigation, open code issues, unpaid taxes, or a lack of value to the City. All properties will be sold as is and the buyer will be responsible for the repair of sidewalks (if necessary as determined by City sidewalk inspection) prior to closing. The plan for the property should align with the City of Geneva's Comprehensive Plan.

The purchaser is responsible for clearing title along with any costs related to that process. Properties are conveyed to the purchaser with a quitclaim deed. Purchaser will be responsible for filing all sale documents with the County Clerk and/or other relevant bodies. Rehabilitation of existing residential structure repairs must be completed within eighteen (18) months of property transfer.

For any additional information please contact Adam Blowers at acblowers@geneva.ny.us.

Purchase offers will be reviewed by the Property Acquisition and Disposition Committee and scored based on the following criteria and property types:

Surplus Property – Single Family Homes, Vacant Lots Zoned for Residential

- A. Home ownership
- B. Neighborhood enhancement
- C. Tax collection
- D. Operational cost avoidance
- E. Conformance with the Comprehensive Plan and any neighborhood or area specific plans.
- F. Sale price and future taxable value

Surplus Property, Vacant Lot and Development Ready Sites Used for Commercial or Mixed Use

- A. Economic impact of proposal (number of jobs created, businesses housed, offer price, future taxes, etc.)
- B. Housing needs addressed (if housing is a component)
- C. Neighborhood enhancement and achievement of adopted area plans/goals.
- D. Past history of such development
- E. Operational cost avoidance

Once an offering price is accepted by the City Council, purchasers agree they shall not use that price as a reason to grieve or otherwise contest the assessed value of the premises for purposes of real property taxation.

PURCHASE OFFER FORM

Name: _____

Address: _____

Phone #: _____

Email Address: _____

Property Bidding On: _____

Bid Price in Numbers: _____

Bid Price in Words: _____

Plans for the Property: Where applicable, please provide examples of how you have maintained or rehabilitated other properties. Attach additional pages as needed, the more information provided the better the City can analyze the potential positive outcome of your proposal. Attach any drawings, sketches, renderings, and photos of the property as it is now and plans following purchase.

PURCHASE OFFER FORM

For Residential Property, will the property commit to at least 5 years of owner occupancy?

Describe the impact on the surrounding neighborhood of your purchasing the property:

What is the expected assessed value of the property after development?

How would selling this property reduce City operational costs, by how much?

Describe how this sale and development implements the Comprehensive Plan, or another City of Geneva plan:

PURCHASE OFFER FORM

Describe the economic impact of your development plans, how many jobs will be created, businesses housed, etc.:

Describe how many housing units will be created on this site and what markets they will serve:

If your offer includes any contingencies, due diligence time for permits or funding acquisition, deposits, or longer-term options on the property please describe those details below:

Resolution # 39-2026

Setting a Public Hearing to Require Repair or Demolition of 555 South Exchange Street Pursuant to City Code Section 111-5(A)

WHEREAS, the City Code Enforcement Officer has determined that the building located at 555 South Exchange Street a dangerous and/or unsafe building and has provided the owner of said building written notice of the same pursuant to City Code Section 111-3(A); and

WHEREAS, the owner of 555 South Exchange Street has failed and refused to submit a plan for the repair or removal of the building within 90 days after service of written notice, as is otherwise required pursuant to City Code Section 111-4(A); and

WHEREAS, City Code Section 111-5(A) provides that, in the event of such failure to submit a plan, the City Council shall call a public hearing, the purpose of which shall be to require the repair or demolition of said building;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Geneva that a public hearing shall be had on the 5th day of August, 2026, at 7:00 p.m., for the purpose of determining whether City Council shall order the repair or removal of the building located at 555 South Exchange Street. In the event that City Council determines that the said building shall be repaired or demolished, it will assess all costs and expenses incurred by the City in connection with the proceedings, including legal fees, to remove or secure said building, including the cost of actual repair or removal, and said assessment shall be a lien against the land upon which the building or structure is located and shall be added to the next tax roll to be filed; and be it further

RESOLVED, that the City Clerk serve notice of this public hearing upon the owner of record of 555 South Exchange Street, and any other persons having an interest in said property as determined by the Code Enforcement Office. Service of said notice shall be either personally or by certified mail, addressed to the last known address, if any, of the owner, or on the owner's executors, legal representatives, agents, lessees or other persons having a vested or contingent interest in the same, as shown by the records of the Receiver of Taxes, and/or in the office of the County Clerk or County Registrar.



Geneva City Council
Agenda Item Briefing

To: Mayor Cecere and the Members of City Council

From: Taylor Young, Acting City Manager

Meeting Date: July 1, 2026

Item Title: Resolution setting a public hearing to commence Chapter 111 enforcement at 555 Exchange St

Action Required:

Approval of resolution

Background:

555 Exchange St is unsafe pursuant to Geneva Municipal Code Chapter 111, following a recent inspection dated August 29th, 2025. After further attempts requiring the property owner to provide a satisfactory plan for repair, with no action taken, the property owner was served with a Chapter 111-2 proceeding with a 90 day deadline to submit an acceptable plan. The deadline for repair or demolition has not been met, subjecting enforcement penalties. The first step is for City Council to set a public hearing to confirm that the property is unsafe, and if so, order that the property be repaired/removed within a set time.

Alternatives:

Council could choose to take no action

Financial Impact:

All costs, including legal would be assessed against the property

THE GENEVA CITY COUNCIL

JOURNAL OF PROCEEDINGS

REGULAR COUNCIL MEETING

May 27, 2026 – 7:00 PM
City Hall – 2nd Floor Conference Room
47 Castle Street
Geneva, NY 14456

Presiding – Jim Cecere, Mayor

1. EXECUTIVE SESSION

ACTION TAKEN by Clr. Petropoulos; seconded by Clr. Gummoe

MOVED THAT Council move to executive session at 6:02 to discuss the employment of a particular person

MOTION CARRIED UNANIMOUSLY (6-3 absent)

ACTION TAKEN by Clr. Gummoe; seconded by Clr. Brennan

MOVED THAT council exit executive session at 6:59pm

MOTION CARRIED UNANIMOUSLY (8-1 absent)

2. ROLL CALL

Present: Clr. Brennan, Clr. Kaim, Clr. Petropoulos, Clr. Gillotte, Clr. Lavin (arrived at 6:20), Clr. Gummoe, Clr. Grimaldi (arrived at 6:05)

Absent: Clr. Whitfield

3. DISCUSSION – 2027 Budget Direction

Mayor Cecere opened the discussion stating the goal of giving staff direction to begin creating the 2027 budget. City Manager Hendrix shared one calculation update, while Comptroller Blowers reminded Council that staff will need direction from Council for the budget. City Manager Hendrix stressed that numbers are projected, and will firm up later in the year with more data.

Mayor Cecere thanked the City Manager and Comptroller for the spreadsheet. He then reviewed three budget options. Mayor Cecere shared some points related to his analysis, and audit of calculations. He clarified that the final assessed value will impact each option. He then reviewed three 2027 budget scenarios he proposed:

- Scenario A: Status quo, maintaining all 2027 projected costs. This scenario means full funding of 2027 projected costs at current service levels and requires a levy increase of 21.5% - 23.5%, well above the NYS tax cap, which would require a supermajority of council vote to override. Median homeowner's tax bills would be projected to increase \$429 per year under Scenario A.
- Scenario B: Moderate adjustment, 3% cost reduction with the levy covering the rest. This scenario means a 3% cost reduction (\$721,099), narrowing the levy requirement, but does not bring it within the tax cap. Even with savings the required levy increase would be between 13.7% and 15.7%, far exceeding the state tax cap. This scenario suggests that the \$721,099 in savings should come from contractual reductions, fee increase, shared services, or selective program reductions. Median homeowners will pay roughly \$287 more in 2026.

- Scenario C would create structural balance, with the levy held at the 2% cap, leaving a gap that must be closed. In this scenario the levy is fixed at \$9,458,178 regardless of which non-levy revenue figure is used. However, the remaining structural gap of \$1,808,312 - \$1,993,766 must be closed through operational reductions, new revenue, or a combination. Median homeowners will pay approximately \$37 more per year than in 2026.

Discussion followed around Council direction, City Manager budget, and the process to adopt the budget.

Councilor Grimaldi called for a 5% reduction from the 2026 budget, 5% of \$23 million, or \$1.5 million. Councilor Lavin noted that Council is talking about one year, while there is a structural competitive problem with the rest of the region, explaining that tax reductions would be well received by the community, and called for collecting ad valorem in water and sewer, Councilor Petropoulos sees figures increasing taxes, explaining that he would like to start low, as Council can always add items back onto the budget. Discussion followed around cutting the levy vs. cutting the budget. Comptroller Blowers explained that staff will make adjustments, if more revenue than expected comes in staff will adjust the levy to accommodate those projections.

Mayor Cecere stressed solving the structural gap over several years, rather than all at once which would cause serious operational pain. Councilor Lavin explained that the City has problems, wants Council to be tight, and make Geneva competitive again. Mayor Cecere stressed that even with a 2% levy increase there will still be significant cuts. Councilor Gillotte wondered which is the stronger position, levy or budget cut? Mayor explained that they have the same outcome, while the levy is a simpler tool for the comptroller.

ACTION TAKEN by Clr; Grimaldi, seconded by Clr. Kaim

MOVED THAT staff prepare a 2027 budget that is a reduction of 5% from the 2026 budget

ROLL CALL VOTE:

Aye -	Clr. Kaim, Clr. Petropoulos, Clr. Lavin, Clr. Grimaldi
Nay -	Clr. Brennan, Clr. Gillotte, Mayor Cecere
Abstain -	Clr. Gummoe

MOTION DEFEATED (4-3-1-1 absent)

ACTION TAKEN by Clr; Petropoulos, seconded by Mayor Cecere

MOVED THAT staff prepare a 2027 budget that is a 1.5% over the 2026 levy

ROLL CALL VOTE:

Aye -	Clr. Petropoulos, Mayor Cecere
Nay -	Clr. Brennan, Clr. Kaim, Clr. Gillotte, Clr. Lavin, Clr. Grimaldi
Abstain -	Clr. Gummoe

MOTION DEFEATED (2-5-1-1 absent)

ACTION TAKEN by Mayor Cecere, seconded by Clr. Brennan

MOVED THAT staff prepare a 2027 budget with a zero percent levy increase

ROLL CALL VOTE:

Aye -	Clr. Brennan, Clr. Kaim, Clr. Petropoulos, Clr. Gillotte, Clr. Lavin, Clr. Gummoe, Mayor Cecere
Nay -	Clr. Grimaldi

MOTION CARRIED (7-1-1 absent)

4. ADJOURNMENT

ACTION TAKEN by Clr. Petropoulos; seconded by Clr. Gillotte

MOVED THAT the meeting be adjourned at 8:11pm

MOTION CARRIED UNANIMOUSLY (8-1 absent)

Nicole Tillotson
City Clerk

DRAFT

The Geneva City Council
Journal of Proceedings
Regular City Council Meeting
City of Geneva, New York

June 3, 2026 – 7:00 PM

City Hall
2nd Floor Council Chambers
47 Castle Street
Geneva, NY

Presiding - Jim Cecere Mayor

I. Call to Order – Mayor, Jim Cecere

II. Executive Session

III. Pledge of Allegiance

IV. Roll Call

V. Updates

a. Mayor's Report

Mayor Cecere introduced this meeting as the first Governance Meeting. He explained that legislation and other agenda items on Governance Meeting agendas will be related to ordinances, local laws, and other governance items.

Mayor Cecere also shared that he would be walking on a resolution for 2027 Budget Direction.

b. Council Reports

Councilor Petropoulos shared that the LDC met today, where some good ideas were brought up. He went on to share that there is a lot going on in Ward 5; the Memorial Day Parade was a success. Councilor Petropoulos attended 2 ribbon cutting ceremonies for new businesses, gave the opening speech for the Air Force Heritage Band when they performed at the Smith Opera House, and met with Assembly Gallahan about railroad crossings, which should be repaired any day now. Councilor Petropoulos invited everyone to the July 4th event at the Gazebo at Lakefront park with historical speech reenactments and a brass band.

Councilor Petropoulos further shared that the Downtown Ad Hoc Committee met last night, where Ontario County's Director of Economic Development, Ryan Davis, presented. Richards Park Ice Cream Social is coming up, from 5-7pm this coming Monday.

Councilor Kaim shared that the Recreation Advisory met, where they set priorities and goals. Their next meeting is scheduled for June 22. Councilor Kaim attended the Memorial Day Parade, finance Ad Hoc Committee meeting, Housing Ad Hoc Committee meeting, and the ribbon-cutting for the Granary Apartments on Middle Street.

Councilor Brennan had no report.

Clr Gillotte shared that the Police Budget Advisory Board will meet next week. BID updates include Naughty On the Weekends bakery opens later this month, and the BID is hosting a work day at Lakefront Park June 13 to replace non-native plants removed last fall with native plants. The BID is working with IronMan organizers for great events during IronMan weekend. In closing, Councilor Gillotte encouraged Ward 4 residents to share email addresses with him for communication updates.

Councilor Grimaldi had no report.

Councilor Gummoe shared that the Planning Board didn't meet. The Green Committee did meet, but he was unable to attend due to a conflicting meeting. The Green Committee asked that he share the Founders Square Garden walk is this Saturday,

Councilor Lavin asked the City Attorney to do an official review of the IDA and City of Geneva rental contract, due to concerns about the City paying for part of the demolition of a building the City doesn't own. He raised concerns about city management managing the IDA as well. He raised more concerns about historical documents being in the building that will be demolished. Mayor Cecere explained that the 2026 budget contained funding for demolition, and recalled the rental agreement recently shared by Assistant City Manager Youngs. He suggested that this become a discussion item at the next governance meeting.

Mayor Cecere brought up America's 250th Celebration, noting that the City isn't doing anything formally, but there are festivities planned around town. The Mayor explained that the City is looking for a company to put on a fireworks show after the Fireman's Parade on July 11. He explained that he is looking for private funds to raise money to put the show on, as well as working with the BID on funding opportunities.

VI. Proclamations

- a. Pride Month
- b. Juneteenth

VII. Public Comment

Alexander Kelley shared issues he's bringing forward, including ongoing concerns about Lower Washington Street parking that still aren't resolved, and the GEDC Innovation Kitchen that was built as a community space for entrepreneurs has somehow become privatized over the years. He wondered if the funding intent is being honored, as it has evolved away from a community kitchen. Mr. Kelley also shared that he is bringing back the Geneva Community Market on select Wednesdays and Bicentennial Park, giving businesses the ability to sell downtown once again. The first market will be on June 17, featuring a chicken BBQ.

Charles King of Washington Street shared the following comments with Council:

At a recent Zoning Board of Appeals meeting, code enforcement staff were joking about renters using their ovens for heat. Later in that same meeting, the ZBA passed a prohibition on space-heaters in the Hamilton Street boarding house, with no similar mandate for the out-of-town landlord to provide heat. The landlord said he needed a use variance because HWS had recently "built new dormitories" and reduced the demand for apartments, creating a hardship (this was before Garden Apartments). But since members of the ZBA

did no research, they simply parroted back the “new dormitories” narrative and granted the variance. The entire third floor of that building is an uninhabited zombie floor. Council, your boards give landlords all the power. Who shows up to a meeting like this? The landlord, certainly. Future renters don’t exist yet, so it’s the ZBA’s responsibility to advocate for the poor. They didn’t. The city should do something to help renters. NY’s Implied Warrant of Habitability should be enforced when a monthly heating bill goes above X cents per square foot of living space at 65°F because it means there’s no insulation, and a disease and death liability; gather those numbers. But you don’t have staff enforce that code, you don’t appoint people to boards and task them to protect the poor, and you don’t hold staff or boards to state or municipal standards. You keep waiting until there’s a desperate call to have a warm body fill a quorum and then appoint a person blindly. You let deadbeat boards recruit themselves. Volunteer recruitment is your personal responsibility as representatives of the people. Boards are supposed to elect officers at annual meetings and review certain documents. Some are supposed to have 4 hours of NYCOM-approved training per year. They’re supposed to have attendance standards. If you’re a board liaison, review your board’s minutes; have any of those things happened in the past 5 years? Or are they barely attending, doing no training, and rubber-stamping in the shadows while you don’t videotape them. Council, your government is pro-lakefront development. Not because any of you are, individually, but because your boards are. If I ask you individually if a historical building that’s already receiving hundreds of thousands of dollars in federal and state historical grants to retain and celebrate its religious history should be used for political advertising, you would probably say “no,” but when the IDA is asked that same question, they don’t want to “set a precedent limiting the free speech” of a local oligarch’s right to pimp out the Virgin Mary for favored politicians, so with the exception of one guy on that board who objected, they underwrote this literal bad faith move with a \$141,000 sales and mortgage tax exemption—enough for a poor family to buy a first-time home—so that a rich man could stay rich . . . and do zero construction for 8 years, all the while using a 15-foot-high cross to advertise his political cronies to the influential church next door, including two of you while you served on the “Board of Ethics”—and two other politicians who served on the very boards who approve his projects, one of whom you just appointed in January to oversee code enforcement. Council, your _policy_ is to concede power to the powerful. Geneva’s government should be reformed.

VIII. Unfinished Business

- a. ADOPTING 2027 BUDGET DEVELOPMENT GUIDELINES, ESTABLISHING A ZERO PERCENT PROPERTY TAX LEVY AS THE PLANNING GUIDELINE FOR THE 2027 GENERAL FUND BUDGET, AND DIRECTING THE CITY MANAGER AND CITY COMPTROLLER TO FOLLOW A SEQUENCED BUDGET DEVELOPMENT PROCESS THAT PRIORITIZES REVENUE IDENTIFICATION AND OPERATIONAL EFFICIENCY BEFORE ANY REDUCTION IN PROGRAMS OR SERVICES

Mayor Cecere presented the resolution, explaining that with the gap created by Council's 0% levy growth budget direction, they will be looking at revenue opportunities.

Councilor Gummo shared that he was surprised that this was brought forward as a resolution, and wondered why Council isn't just talking about it. Mayor Cecere explained that the resolution codifies a deliberate process, calling it the right thing to do as a commitment to transparency, including the community, and to give staff the message that Council is here and listening.

City Manager Hendrix clarified that this resolution doesn't bid the Acting City Manager, as the budget is being developed with projections this early in the year. She acknowledged the check points along the way, to understand the process, which will be helpful especially for a new Council. She noted that as Council hits checkpoints along the way, there will be guiding numbers where things will start to shift and change.

Councilor Lavin believes Council has done its core job, giving clear direction from a unified Council on the budget. He raised concerns about high taxes and acknowledged that Geneva isn't competitive with other communities. Councilor Gillotte explained that he would like to let staff figure out costs, and look at ways to be more creative with revenue to help close the gap.

Councilor Kaim then proposed an amendment to the resolution as it was presented, to break out revenues per department, rather than allocating them directly to the general fund, showing what each department has to work with. Councilor Gummoe wondered if this is something that staff already does. City Manager Hendrix explained that the majority of revenue is general fund revenue, for example, sales tax and property tax. She acknowledged that department revenue also goes into the general fund. Comptroller Blowers explained that this is done already, but not displayed, explaining that this amendment won't give any department any more funding than they already have. Rather than all revenues showing up in the same spot, now department pages will show attributed revenues. City Manager Hendrix explained that the budget book will get clunky with this new direction, and cautioned against this being put in all budget documents due to staff time. Councilor Gummoe then wondered if Council could just request this information without a resolution, they may, and he asked Councilor Kaim if he's looking for information. Councilor Gillotte used the Recreation Complex as an example of how to look for revenue opportunities.

Comptroller Blowers explained that all of the Complex's revenue is already reported, just not mapped out in this manner. Discussion followed.

Action taken by Councilmember Lavin; seconded by Councilmember Petropoulos

Moved that the resolution be approved

Motion Passed Unanimously

Action taken by Councilmember Kaim, Jr.; seconded by Councilmember Petropoulos

Moved to amend the resolution as presented to add that all revenue shall be identified in budget documents to specific departments

Motion Passed Unanimously

- b. ADOPTING A DEBT STRATEGY, KPI FRAMEWORK, BAN MANAGEMENT POLICY, FIVE-YEAR IMPLEMENTATION PLAN, AND FINANCIAL OVERSIGHT STRUCTURE FOR THE CITY OF GENEVA

Mayor Cecere presented the resolution, with a framework to be implemented over a five-year period. Councilor Lavin emphasized the value of what's being done, bringing in members of the public to bring oversight and understanding to the City's finances. He called to retain the committee, beyond Ad Hoc status.

Action taken by Councilmember Lavin; seconded by Councilmember Gillotte

Moved that the resolution be approved

Motion Passed Unanimously

- c. DIRECTING THE GENEVA POLICE DEPARTMENT TO ENFORCE THE CITY NOISE ORDINANCE AND NEW YORK STATE VEHICLE AND TRAFFIC LAW SECTIONS 375(31) AND 386 ON NEW YORK STATE ROUTES 14 AND 5 & 20 WITHIN CITY LIMITS; REQUESTING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO AUTHORIZE ENFORCEMENT NOTIFICATION SIGNAGE WITHIN THE STATE RIGHT-OF-WAY; AND AUTHORIZING THE CITY TO PURSUE PRIVATE PROPERTY SIGNAGE IN FURTHERANCE OF NOISE ORDINANCE AWARENESS

Mayor Cecere introduced the resolution and described the proposed signage. Councilor Grimaldi shared

that based on recent research, NYSDOT doesn't have authority over this section of Route 14, and that the City can add signage without their approval.

Action taken by Councilmember Lavin; seconded by Councilmember Brennan

Moved to Approve the resolution

Motion Passed Unanimously

- d. REQUESTING THAT THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION CONDUCT A TRAFFIC ENGINEERING STUDY AND TAKE APPROPRIATE ACTION TO ELIMINATE ON-STREET PARKING ON NEW YORK STATE ROUTE 14 (SOUTH MAIN STREET) BETWEEN 645 SOUTH MAIN STREET AND 715 SOUTH MAIN STREET, AND AUTHORIZING THE CITY DEPARTMENT OF PUBLIC WORKS TO SUBMIT A FORMAL REQUEST THERETO

Councilor Lavin presented the resolution, noting that he'd like to add that if the City doesn't receive direction from the State, it will take action on its own by September. Councilor Petropoulos wondered what residents in the area want. Councilor Lavin explained that he doesn't really care what residents want, calling this a quality of life issue. He also noted that there is plenty of parking on campus at HWS. City Manager Hendrix reminded Council that if the State does a study, and approves of the parking changes, the legislation will be in the form of an ordinance that will require a public hearing. Discussion followed.

Action taken by Councilmember Lavin; seconded by Councilmember Gummoe

Moved that the resolution be approved

Motion Passed Unanimously

Action taken by Councilmember Lavin; seconded by Councilmember Gillotte

Moved to Amend the resolution as presented to add that if the State doesn't take action within 60 days, the City will take action without the study

Motion Passed Unanimously

Action taken by Councilmember Brennan; seconded by Councilmember Gillotte

Moved to Amend the resolution as presented to clarify that parking on the east side of the street only shall be eliminated

Motion Passed Unanimously

- e. REQUESTING THAT THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION CONDUCT A TRAFFIC ENGINEERING STUDY AND TAKE APPROPRIATE ACTION TO REDUCE THE POSTED SPEED LIMIT ON NEW YORK STATE ROUTE 14 (SOUTH MAIN STREET) FROM 30 MILES PER HOUR TO 25 MILES PER HOUR BETWEEN 828 SOUTH MAIN STREET AND 361 SOUTH MAIN STREET, AND AUTHORIZING THE CITY DEPARTMENT OF PUBLIC WORKS TO SUBMIT A FORMAL REQUEST THERETO

Action taken by Councilmember Gillotte; seconded by Councilmember Gummoe

Moved that the resolution be approved

Motion Passed Unanimously

Action taken by Councilmember Lavin; seconded by Councilmember Kaim, Jr.

Moved to Amend the resolution as presented to add that if the State doesn't take action within 60 days, the City will take action without the study

Motion Passed Unanimously

IX. New Business

- a. APPOINTING TAYLOR YOUNGS AS ACTING CITY MANAGER

Action taken by Councilmember Petropoulos; seconded by Councilmember Gummo

Moved to Approve the Employment Agreement

Motion Passed Unanimously

X. Consideration of Meeting Minutes

- a. May 6, 2026 Council Meeting
- b. May 19, 2026 Council Meeting
- c. May 21, 2026 Council Meeting

XI. Adjournment

City Clerk

Resolution # 33-2026

ADOPTING 2027 BUDGET DEVELOPMENT GUIDELINES, ESTABLISHING A ZERO PERCENT PROPERTY TAX LEVY AS THE PLANNING GUIDELINE FOR THE 2027 GENERAL FUND BUDGET, AND DIRECTING THE CITY MANAGER AND CITY COMPTROLLER TO FOLLOW A SEQUENCED BUDGET DEVELOPMENT PROCESS THAT PRIORITIZES REVENUE IDENTIFICATION AND OPERATIONAL EFFICIENCY BEFORE ANY REDUCTION IN PROGRAMS OR SERVICES

WHEREAS, the Geneva City Council has previously directed a 0% property tax levy increase as the planning guideline for the 2027 General Fund Budget cycle, establishing the fiscal ceiling within which the 2027 budget must be developed; and **WHEREAS**, subsequent to that direction, the City Manager has requested further guidance from City Council regarding how the 0% levy guideline should be applied in practice, specifically, how departments should approach prioritization and in what sequence budget actions should be taken, given the significant structural gap that a 0% levy produces between projected 2027 expenditures of \$24,036,632 and available revenues; and

WHEREAS, on April 4, 2026, Mayor Cecere issued a formal Budget Development Framework memorandum establishing six guiding principles and seven required deliverables for the 2027 budget cycle, which City Council now wishes to adopt as Council policy and to enhance with additional implementation direction; and

WHEREAS, the City's projected 2027 General Fund operating expenses are estimated at \$24,036,632, an increase of \$1,087,377 (4.74%) over the 2026 adopted budget of \$22,949,255, driven principally by employee cost growth including a projected 16% health insurance increase, an 8% retirement cost increase, and contractual collective bargaining wage obligations; and

WHEREAS, the City recognizes that Geneva residents already carry a significant property tax burden, and that the Mayor's Guiding Principle 6, Respect for Taxpayers, directs the City to exhaust efficiencies and alternative revenue sources before imposing additional taxation; and

WHEREAS, City Council recognizes that the 0% levy guideline, applied without structured direction, could result in uniform reductions across all departments regardless of service priority, is an outcome that is inconsistent with the service tier protection framework and the priority-based budgeting approach established by the Mayor's April 4, 2026 memorandum, and which the Mayor and Council expressly wish to prevent; and

WHEREAS, the six guiding principles established in the Mayor's April 4, 2026 memorandum, including Priority-Based Budgeting, Structural Balance Over One-Time Solutions, Multi-Year Financial Perspective, Protection of Core Services, Shared Services Focus, and Respect for

Taxpayers, all represent sound fiscal policy that City Council hereby adopts as Council-level policy governing the 2027 budget process; and

WHEREAS, it is the intent of City Council that the 0% levy guideline shall be pursued through a defined sequential process: new revenue identification first; a combined presentation of efficiency proposals and gap options with Council direction in July; a final revenue, efficiency, and gap update with Council direction in August; an informational summary in advance of budget finalization; and a full proposed budget presentation to Council at a special meeting in September — with targeted service-level adjustments considered only as a last resort and only with Council's deliberate direction; and

WHEREAS, City Council further directs that any revenue item consistently received by the City in prior fiscal years shall be included in all budget forecasts as a confirmed line item, and that any revenue that is new, uncertain, or contingent shall be separately and clearly identified as such in all materials presented to Council; and

WHEREAS, City Council affirms that no staffing reduction proposed as a budget planning measure shall be included in the City Manager's proposed budget without first being presented to Council for review and direction as part of the sequenced process established herein;

NOW, THEREFORE, BE IT RESOLVED

by the City Council of the City of Geneva, New York, as follows:

Section 1. Adoption of 2027 Budget Development Guidelines. The 2027 Budget Development Guidelines set forth in Exhibit A, attached hereto and incorporated by reference, are hereby adopted as the policy of the City Council of the City of Geneva, New York, effective immediately. The City Manager and City Comptroller are directed to comply with these guidelines in all aspects of 2027 General Fund Budget development.

Section 2. Zero Percent Tax Levy Planning Guideline. A 0% property tax levy increase is hereby affirmed as the planning guideline for the 2027 General Fund Budget. Applied to the current certified 2025 Taxable Assessed Value of \$729,466,885, this produces a property tax levy of approximately \$9,272,724, equivalent to the 2026 adopted levy. This guideline directs the City Manager and Comptroller to develop the 2027 budget within that levy ceiling unless Council provides separate direction otherwise. The guideline is a planning parameter subject to revision by Council following the budget presentations required under Section 4. The levy amount will be recalculated against the certified 2026 assessed value upon completion of the city-wide reassessment.

Section 3. Adoption of Guiding Principles. City Council adopts as Council policy the six guiding principles established in the Mayor's April 4, 2026 Budget Development Framework

by the City Manager, City Comptroller, and all department heads during the 2027 budget development process. As a primary directive under these principles, all revenues and expenses that have been previously and consistently realized by the City shall be included in any budget forecast, subject to the forecasting standard established in Section 4(b) below.

Section 4. Required Sequence. The City Manager and City Comptroller are directed to develop the 2027 budget in the following mandatory and sequential order:

(a) Revenue Identification First. A comprehensive analysis identifying all available new and expanded revenue sources shall be completed and presented to Council by July 1, 2026, prior to any departmental efficiency or reduction discussion. The analysis shall be specific, quantified, and shall distinguish between recurring and one-time revenue.

(b) Revenue and Expense Forecasting Standard. All revenue and expense items that the City has consistently received or incurred, meaning realized or paid in each of the three immediately preceding fiscal years with no known legal, contractual, or operational reason to expect discontinuation, shall be included as confirmed line items in the 2027 budget forecast at their confirmed or best-estimated amounts. Such items shall not be omitted or discounted for conservative purposes alone. Any revenue or expense item that is new, uncertain, subject to legislative action, dependent on a third-party decision, or not yet confirmed shall be separately identified in all forecasts with a clear notation of its status and the nature of the uncertainty. Forecasts shall clearly distinguish between (i) confirmed recurring, (ii) confirmed one-time, and (iii) projected or contingent items, with the source and basis of each estimate stated.

(c) Efficiency Proposals and Gap Options: Council Direction. Each department head shall submit efficiency & gap proposals to the City Manager in advance of July 21, 2026. The City Manager shall review the proposals for completeness and accuracy, consolidate them, and present to City Council by July 21, 2026 a combined summary of: (i) departmental efficiency proposals; and (ii) identified gap options organized by service tier, with Tier 4 discretionary services presented before Tiers 1 through 3. Each gap option shall include the dollar amount, the service or program affected, and the likely community impact. City Council shall have the opportunity to provide updated budget direction at this session.

(d) Revenue, Efficiency, and Gap Update: Final Council Direction. By August 5, 2026, the City Manager shall present City Council with a comprehensive update on revenue projections, efficiency proposals, and remaining gap options, incorporating any direction provided by Council at the July 21 session. City Council shall have the opportunity to provide additional budget direction at this session. This is the final opportunity for City Council to provide direction to staff prior to preparation of the proposed budget.

(e) August 18 Summary Update: Informational Only. On August 18, 2026, the City Manager shall provide City Council with a summary update on the status of budget preparation, including any material changes to revenue projections, efficiency findings, or gap estimates since August 5. This session is informational only. City Council shall not provide new budget direction at this session, as City staff will be fully engaged in preparation of the proposed budget for the September 9 special meeting. Council questions and clarifications are welcome; new direction requiring staff response prior to budget

completion is not in order.

(f) September 9 Special Meeting: Full Proposed Budget Presentation. A special City Council meeting shall be held on September 9, 2026, at which the City Manager shall present the full proposed 2027 General Fund Budget. The proposed budget shall incorporate all direction provided by City Council through August 5, 2026. Following presentation, the budget process shall proceed in accordance with the Charter, including the public hearing and adoption requirements of Charter §§5.7–5.10 and the October 31, 2026 adoption deadline.

Section 5. Staffing Reductions: Budget Planning Consultation. For budget purposes only, any staffing reduction being considered as part of the 2027 budget planning process shall be presented to City Council for review and direction as part of the sequenced process established in Section 4. Such presentation is a planning consultation, not a personnel authorization, and it does not restrict the City Manager's authority to manage employees in the ordinary course of business or to take any personnel action for cause. The City Manager retains full authority under Charter §4.2 to build and submit a complete proposed budget; the purpose of this provision is to ensure Council is informed of and provides guidance on staffing reduction options before they are included as recommendations in the proposed budget.

Attrition-based vacancy management, the deliberate non-replacement of positions that become vacant through voluntary departure, is encouraged as a component of efficiency planning and does not require Council direction under this section.

Section 6. Service Reduction Standard. Any proposed reduction in programs or services shall be identified and presented to Council as part of the sequenced process in Section 4, organized by service tier with Tier 4 discretionary services presented before Tiers 1 through 3. No uniform percentage reduction across departments shall be proposed. The City Manager shall include full justification and a plain-language service-impact description for each proposed reduction. Council shall provide direction on service reduction options and retains full authority to add, reduce, or strike any proposed reduction when acting on the proposed budget pursuant to Charter §§5.8–5.10.

Section 7. Budget Submission Requirements. The City Manager and City Comptroller shall prepare and submit the proposed 2027 General Fund Budget in accordance with the sequenced process established in Section 4, the budget development guidelines adopted in Section 1 and set forth in Exhibit A, and all requirements imposed by the Geneva City Charter and applicable law. Nothing in this Resolution creates obligations beyond those already established herein, set forth in Exhibit A, or required by existing statute. The proposed budget shall be presented to City Council at the special meeting scheduled for September 9, 2026, and submitted formally no later than September 30, 2026, as required by Charter §5.2.

Section 8. Charter Compliance. Nothing in this Resolution is intended to limit the administrative authority of the City Manager under Charter §4.2, or the legislative and policy authority of the City Council under Charter §3.2.

Section 9. Effective Date. This Resolution shall take effect immediately upon adoption by City Council.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 3, 2026.

Dated: June 4, 2026

Nicole Tillotson

City Clerk

Resolution # 28-2026

ADOPTING A DEBT STRATEGY, KPI FRAMEWORK, BAN MANAGEMENT POLICY, FIVE-YEAR IMPLEMENTATION PLAN, AND FINANCIAL OVERSIGHT STRUCTURE FOR THE CITY OF GENEVA

WHEREAS, the City Council of the City of Geneva has a responsibility to establish financial policy, provide oversight of the City's fiscal condition, and ensure that financial decisions are made in a transparent, disciplined, and sustainable manner; and

WHEREAS, the Ad Hoc Finance Committee was established to review the City's financial condition, including debt, long-term obligations, fund balance, cash management, capital planning, and fiscal policies; and

WHEREAS, the Ad Hoc Finance Committee has reviewed the City's debt position, long-term liabilities, recent Bond Anticipation Note issuance, peer city benchmarks, Moody's rating analysis, and best practices in municipal finance; and

WHEREAS, Moody's assigned the City of Geneva an Aa3 credit rating, reflecting strong reserves, liquidity, stable operations, and responsible financial management; and

WHEREAS, Moody's also identified financial pressures, including elevated fixed costs, long-term liabilities, limited tax base growth, and rising benefit-related costs; and

WHEREAS, the City recently issued \$15,980,000 in Bond Anticipation Notes, consisting of renewed prior BAN debt and new project borrowing, with exposure across the General Fund, Water Fund, and Sewer Fund; and

WHEREAS, the Ad Hoc Finance Committee has determined that the City's debt strategy should preserve the City's ability to invest in capital needs while ensuring that future borrowing is affordable, transparent, and aligned with long-term fiscal sustainability; and

WHEREAS, the Committee has recommended a phased approach to strengthening reserves, reducing reliance on short-term borrowing, improving enterprise fund stability, adopting Pay-Go capital funding, and linking capital planning to affordability metrics; and

WHEREAS, the City Council recognizes that implementation of the Debt Strategy and KPI Framework should occur in a measured and practical manner over a five-year period, with Year 1 focused on prioritizing KPIs, validating baseline data, establishing reporting methods, and incorporating the framework into the 2027 budget process; and

WHEREAS, the purpose of the five-year implementation period is to strengthen the City's financial position, improve transparency, and reduce long-term taxpayer burden without creating unnecessary disruption to City operations or services; and

WHEREAS, City Council wishes to adopt a formal debt strategy and direct City staff to implement reporting, analysis, and budget planning practices consistent with this resolution; now, therefore be it

RESOLVED, that the Geneva City Council hereby adopts the following Debt Strategy and Financial Management Framework.

Section 1. Adoption of Debt Strategy Principles

City Council adopts the following guiding principles:

- 1. Protect reserves first.** The City shall prioritize adequate reserves in the General Fund, Water Fund, and Sewer Fund before making recurring contributions to a Capital Reserve Fund.
- 2. Manage debt by fund.** General Fund, Water Fund, and Sewer Fund debt shall be tracked, reported, and evaluated separately.
- 3. Require affordability review before borrowing.** No new debt issuance, BAN renewal, BAN conversion, or material debt restructuring shall proceed without a debt service and KPI impact analysis.
- 4. Phase in Pay-Go capital funding.** The City shall transition gradually toward Pay-Go capital funding over a five-year period.

5. Align capital planning with affordability. The Capital Improvement Plan shall include funding sources, debt impact, operating impact, and KPI impact for each project recommended for borrowing.

6. Maintain transparency and accountability. City Council shall receive regular reporting on debt, reserves, fund balance, BAN exposure, enterprise fund performance, and other adopted KPIs.

7. Implement the framework over five years. The Debt Strategy, KPI Framework, BAN Management Policy, Pay-Go phase-in, Capital Reserve approach, and related financial policies shall be implemented over a five-year period. Year 1 shall focus on KPI prioritization, baseline validation, reporting design, fund-level debt tracking, and integration with the 2027 budget process.

Section 2. Adoption of KPI Framework

City Council adopts the following Key Performance Indicators for debt and financial management:

Metric	Target KPI	2027 Target	Five-Year Target
Net Direct Debt / Full Market Value	≤3.5%	≤3.5%	≤2.5%
General Fund Debt / Revenue	≤60%	≤70%	≤60%
Debt Service / General Fund Revenue	≤8%	≤10%	≤8%
Debt Service Growth vs. Revenue Growth	Debt service growth below revenue growth	Maintain	Maintain
General Fund BAN / Revenue	≤25%	≤25% to 30%	≤25%
Water Fund BAN / Revenue	≤25%	Material reduction plan required	≤25%
Sewer Fund BAN / Revenue	≤25%	Material reduction plan required	≤25%
Combined Enterprise BAN / Revenue	≤25%	Material reduction plan required	≤25%
All-Funds BAN / Revenue	≤25%	≤50%	≤25%
Water Fund DSCR	≥2.0x	≥1.8x	≥2.0x
Sewer Fund DSCR	≥2.0x	≥1.8x	≥2.0x
Total Debt Service Burden	10% to 12%	≤15%	10% to 12%
Fixed Cost Burden	≤15% to 20%	Stabilize	Move toward ≤20%
General Fund Balance	20% to 25% of expenditures	Increase by 3%	20% to 25%
Water Fund Reserve	3 to 6 months operating reserves	Increase by 3%	3 to 6 months
Sewer Fund Reserve	3 to 6 months operating reserves	Increase by 3%	3 to 6 months
Pay-Go Capital Funding	15% to 20% of annual capital	Establish phase-in	15% to 20%
Capital Reserve Fund	Established and funded	Deferred until core reserves improve	Established and funded

The KPI targets adopted in this resolution establish the City's long-term financial direction. City Council recognizes that not all metrics will reach target status in the first year. During Year 1, the City Manager and City Comptroller shall prioritize the KPIs most relevant to the 2027 budget, validate the baseline data, and recommend a practical reporting sequence for Council review.

Section 3. Traffic Light Reporting Framework

City Council directs that KPI reporting use the following traffic light framework:

Status	Meaning
	Within target or strong position
	Near target, requires monitoring
	Outside target, requires corrective strategy

City staff shall identify the applicable status for each KPI in quarterly and annual reporting.

Section 4. BAN Management and Conversion Policy

City Council hereby adopts a BAN Management and Conversion Policy requiring that, before any BAN is issued, renewed, converted, or materially restructured, the City Manager and City Comptroller shall provide City Council with:

1. BAN amount by project
2. BAN amount by fund
3. Repayment source
4. Expected conversion or repayment date
5. Estimated annual debt service after conversion

6. Tax levy impact, where applicable
7. Water or Sewer rate impact, where applicable
8. Fund balance or reserve impact
9. Impact on each adopted KPI
10. Available alternatives, including grants, EFC financing, Pay-Go funding, partial paydown, or project deferral

Section 5. Enterprise Fund Debt Strategy

City Council directs that the Water Fund and Sewer Fund remain subject to separate debt affordability review.

The City Manager and City Comptroller shall prepare separate Water Fund and Sewer Fund debt plans that include:

1. Current debt outstanding
2. Current BAN exposure
3. Existing and projected debt service
4. Debt Service Coverage Ratio
5. Fund balance and reserve level
6. Rate sufficiency analysis
7. Capital needs over five years
8. Planned conversion of BANs to long-term debt
9. Grant, EFC, or other offsetting funding sources
10. Any potential impact on the General Fund

The goal shall be to maintain Water and Sewer funds as self-supporting enterprise funds unless City Council expressly approves another funding approach.

Section 6. Debt Service Impact Test

City Council adopts a Debt Service Impact Test for all future borrowing decisions.

Before any debt authorization, BAN issuance, BAN renewal, BAN conversion, or long-term bond issuance, staff shall provide:

1. Current debt service by fund
2. Projected debt service by fund
3. Total annual debt service impact
4. Debt service as a percentage of fund revenue
5. Total debt service burden
6. Fixed cost impact
7. Impact on General Fund, Water Fund, and Sewer Fund reserves
8. Impact on tax levy or utility rates
9. Effect on Moody's rating factors and adopted KPIs

Section 7. Capital Improvement Plan Affordability Review

City Council directs that the Capital Improvement Plan be reviewed through an affordability lens.

For each capital project proposed for borrowing, City staff shall identify:

1. Total project cost
2. Funding source
3. Grant or reimbursement offset
4. Pay-Go contribution, if any

5. Proposed debt amount
6. Operating cost impact
7. Debt service impact
8. Fund responsible for repayment
9. KPI impact
10. Consequence of deferral or alternative timing

No capital project shall be recommended for debt financing without this information.

Section 8. Reserve-First Implementation Approach

City Council adopts a reserve-first approach for 2027 budget planning.

The City Manager and City Comptroller are directed to develop the 2027 Budget with the objective of increasing:

1. General Fund reserves by approximately 3%
2. Water Fund reserves by approximately 3%
3. Sewer Fund reserves by approximately 3%

The Capital Reserve Fund shall be established or funded only after core reserve targets are adequately addressed or City Council determines otherwise.

Section 9. Pay-Go Capital Funding Phase-In

City Council adopts a five-year Pay-Go phase-in strategy.

The target schedule shall be:

Year	Pay-Go Target
2027	Establish policy and begin modest funding
2028	5% of annual capital plan
2029	8% to 10%
2030	12% to 15%
2031	15% to 20%

Pay-Go funding should initially focus on short-life assets, recurring equipment needs, vehicles, smaller capital items, and projects where debt financing is not cost-effective.

Section 10. Quarterly and Annual Reporting

City Council directs quarterly reporting on the following core metrics:

Metric	General Fund	Water Fund	Sewer Fund
Debt / Revenue	Required	Required	Required
Debt Service / Revenue	Required	Required	Required
BAN / Revenue	Required	Required	Required
Fund Balance / Reserve Level	Required	Required	Required
DSCR	Not applicable	Required	Required
Rate impact	Not applicable	Required	Required

Quarterly reporting shall be phased in during Year 1. The first-year reporting priority shall include General Fund, Water Fund, and Sewer Fund debt/revenue, debt service/revenue, BAN exposure, fund balance or reserve level, and enterprise fund DSCR, to the extent validated data is available.

City Council further directs that all adopted KPIs be reviewed annually as part of the budget and capital planning process.

Section 11. Staff Implementation Requirements

City Council directs the City Manager and City Comptroller to prepare a five-year implementation plan for Council review. The plan shall identify Year 1 priorities, the sequencing of KPI implementation, the timing of reporting, and the operational steps needed to incorporate this framework into City financial management.

The implementation plan shall specifically address how the framework will be incorporated into the 2027 budget process, including the use of priority KPIs to evaluate proposed spending, capital planning, debt issuance, BAN conversion, and reserve funding decisions.

The implementation plan shall include:

1. Validation of all KPI calculations and baseline data
2. Formal fund balance targets for all major funds
3. Five-year implementation schedule
4. BAN conversion plan by fund and project
5. Pay-Go phase-in plan
6. Capital Reserve timing recommendation
7. Debt issuance alignment strategy
8. Operational, legal, and financial constraints
9. Budget integration plan for the 2027 Budget
10. Recommended reporting format for Council and public review

Section 12. Five-Year Implementation Schedule

City Council adopts the following phased implementation approach:

Year	Primary Focus	Expected Output
Year 1, 2027 Budget Cycle	Prioritize and validate KPIs; establish reporting; confirm fund-level debt and BAN exposure; align with 2027 budget preparation.	Validated baseline, priority dashboard, reporting format, budget integration plan.
Year 2	Expand KPI reporting and begin structured Pay-Go phase-in; implement reserve growth plan.	Quarterly reporting expansion, initial Pay-Go funding, reserve progress review.
Year 3	Refine debt issuance alignment and begin more formal capital reserve planning if core reserves are adequate.	Debt strategy progress report, CIP affordability integration, reserve and Pay-Go update.
Year 4	Optimize KPI targets and expand capital funding discipline.	Updated targets, expanded Pay-Go, capital reserve funding recommendation.
Year 5	Full operating integration of the Debt Strategy, KPI Framework, Pay-Go policy, Capital Reserve approach, and ongoing reporting.	Full framework implementation and annual performance review.

Section 13. Governance and Role Clarification

City Council affirms the Council-Manager form of government and clarifies the following roles:

City Council shall:

1. Establish financial policy
2. Adopt performance metrics
3. Approve budgets and major debt actions
4. Provide oversight of financial performance
5. Hold staff accountable for implementation of adopted policies

City Manager and City Comptroller shall:

1. Advise City Council on financial strategy and feasibility
2. Implement Council-approved policies and budgets
3. Provide timely, accurate, and decision-useful financial information
4. Report regularly on KPI performance, budget performance, debt, reserves, and capital financing

Section 14. Effective Date

This resolution shall take effect immediately upon adoption, with implementation to occur according to the five-year implementation

schedule and Year 1 prioritization framework established herein.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 3, 2026.

Dated: June 4, 2026

Nicole Tillotson
City Clerk

Resolution # 29-2026

DIRECTING THE GENEVA POLICE DEPARTMENT TO ENFORCE THE CITY NOISE ORDINANCE AND NEW YORK STATE VEHICLE AND TRAFFIC LAW SECTIONS 375(31) AND 386 ON NEW YORK STATE ROUTES 14 AND 5 & 20 WITHIN CITY LIMITS; REQUESTING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO AUTHORIZE ENFORCEMENT NOTIFICATION SIGNAGE WITHIN THE STATE RIGHT-OF-WAY; AND AUTHORIZING THE CITY TO PURSUE PRIVATE PROPERTY SIGNAGE IN FURTHERANCE OF NOISE ORDINANCE AWARENESS

WHEREAS, New York State Routes 14 and 5 & 20 pass through the City of Geneva, Ontario County, New York, carrying significant volumes of commercial truck traffic through residential neighborhoods and active retail and business districts; and

WHEREAS, the sections of Routes 14 and 5 & 20 within city limits are not limited-access highways but rather urban corridors where residents live, conduct daily activities, and operate businesses in close proximity to passing commercial traffic, and where the quality of life and commercial vitality of the community are directly affected by the noise environment along these routes; and

WHEREAS, the City of Geneva has an adopted noise ordinance designed to protect the health, safety, and quality of life of its residents and to preserve the commercial environment for businesses operating along these corridors; and

WHEREAS, commercial motor vehicles, including those equipped with engine brake retarder systems, can generate substantial noise when such retarder systems are engaged in conjunction with unmuffled or inadequately muffled exhaust systems, and such noise is particularly disruptive to residents in proximity to these corridors and to customers and patrons of retail and service businesses operating along them; and

WHEREAS, the City Council has received complaints from residents and businesses regarding excessive vehicle noise, including noise generated by engine brake retarder systems on inadequately muffled commercial vehicles traveling through the City on Routes 14 and 5 & 20; and

WHEREAS, New York State Vehicle and Traffic Law Section 375(31) requires that every motor vehicle operated upon the highways of the state be equipped with an adequate muffler and exhaust system in constant operation and properly maintained to prevent any excessive or unusual noise, and further prohibits modifications that amplify or increase noise; and

WHEREAS, New York State Vehicle and Traffic Law Section 386 establishes maximum allowable sound levels for motor vehicles on public highways, and expressly provides that nothing in that section shall be construed as limiting or precluding the enforcement of equipment requirements or any other provisions of law relating to motor vehicle noise; and

WHEREAS, the Geneva Police Department, as well as the New York State Police with concurrent jurisdiction on state routes, are authorized to enforce VTL §375(31) and VTL §386 on Routes 14 and 5 & 20 within city limits, and such enforcement requires no new legislation and no approval from the New York State Department of Transportation; and

WHEREAS, the City Council has determined that active enforcement of the City noise ordinance and applicable state law, combined with effective public notification of that enforcement through targeted signage, will serve as a meaningful deterrent to excessive vehicle noise within the City; and

WHEREAS, signage placed within the New York State Department of Transportation ("NYSDOT") right-of-way on Routes 14 and 5 & 20 requires prior authorization from NYSDOT Region 4, and a formal request for such authorization is accordingly appropriate; and

WHEREAS, the City may independently pursue noise ordinance awareness signage on private property adjacent to these

routes with the consent of property owners, and on City-owned property at gateway locations, without requiring NYSDOT approval; and

WHEREAS, the City Council finds that signage should be strategically differentiated to reflect the character of the corridor in which each sign is placed — with signs in residential sections acknowledging the impact of vehicle noise on people who live along the route, and signs in retail and commercial sections acknowledging the importance of a welcoming, low-noise environment to the viability of businesses operating along these corridors; and

WHEREAS, all signage shall be designed to be legible and comprehensible to a driver traveling at approximately 40 miles per hour, consistent with recognized highway sign readability standards, and shall therefore be limited to three short lines of text; and

WHEREAS, the term "Jake Brake" is a registered trademark of Jacobs Vehicle Systems, Inc., and the City shall not use that term in any official resolution, ordinance, or signage, and shall instead use the generic terms "engine brake retarders" or "engine brakes" in all official communications; and

WHEREAS, the City Council finds it in the public interest to take immediate steps to enforce existing noise laws on these corridors while simultaneously pursuing authorized signage through both the NYSDOT and private property channels; now, therefore, be it

RESOLVED, by the City Council of the City of Geneva, New York, as follows:

SECTION 1 – ENFORCEMENT DIRECTIVE TO GENEVA POLICE DEPARTMENT. The Geneva Police Department is hereby directed to actively and regularly enforce the City of Geneva Noise Ordinance, New York State Vehicle and Traffic Law Section 375(31), and New York State Vehicle and Traffic Law Section 386 on New York State Routes 14 and 5 & 20 within the City of Geneva. Enforcement shall include, but not be limited to, the citation of commercial and non-commercial motor vehicles generating excessive or unusual noise, including vehicles operating engine brake retarder systems in conjunction with unmuffled or inadequately muffled exhaust systems in violation of applicable law. This enforcement directive is effective immediately upon adoption of this Resolution.

SECTION 2 – STATE POLICE COORDINATION. The City Manager is hereby directed to transmit a copy of this Resolution to the New York State Police, Troop E, and to formally request coordinated enforcement of VTL §375(31) and VTL §386 on Routes 14 and 5 & 20 within city limits, given the concurrent jurisdiction of the State Police on state routes.

SECTION 3 – REQUEST TO NYSDOT FOR AUTHORIZED SIGNAGE IN THE STATE RIGHT-OF-WAY. The City Council hereby formally requests that the New York State Department of Transportation, through its Region 4 Office in Rochester, New York, authorize the installation of noise ordinance enforcement notification signs within the NYSDOT right-of-way on Routes 14 and 5 & 20 at appropriate locations within the City of Geneva. Such signs shall serve as informational notice to the traveling public that the City Noise Ordinance and applicable provisions of the New York State Vehicle and Traffic Law are actively enforced within city limits. Such signs shall not constitute a prohibition of any specific vehicle equipment or device. All signage installed within the NYSDOT right-of-way shall comply with the MUTCD and the New York State Supplement thereto, and shall be installed only following receipt of written authorization from NYSDOT Region 4.

SECTION 4 – PRIVATE PROPERTY AND GATEWAY SIGNAGE PROGRAM. The City Manager is hereby authorized and directed to develop and implement a noise ordinance awareness signage program utilizing: (a) private property adjacent to Routes 14 and 5 & 20 within city limits, with the written consent of property owners; and (b) City-owned property at gateway entry locations along these corridors. Signage placed under this section does not require NYSDOT approval and may be designed and installed upon adoption of this Resolution, subject to compliance with applicable City code. Sign placement shall be guided by corridor context: signs referencing residential quality of life shall be prioritized for placement in sections of the corridor where residential uses predominate; signs referencing business environment shall be prioritized for placement

in sections where retail and commercial uses predominate.

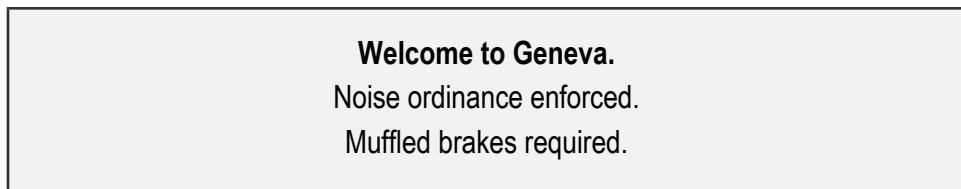
SECTION 5 – APPROVED SIGN LANGUAGE AND CONCEPTS. The City Council hereby endorses the following five sign concepts for use in the private property and gateway signage program authorized under Section 4. All signs are designed for legibility at approximately 40 miles per hour and are limited to three lines of text. Final sign design, dimensions, materials, and placement shall be determined by the City Manager in consultation with the City Attorney. No sign produced under this section shall use the term "Jake Brake"; all signage shall use "engine brake retarders" or "engine brakes" as appropriate.

EXHIBIT A — APPROVED SIGN CONCEPTS

Five sign concepts are approved for use in the noise ordinance awareness signage program. Signs 1, 3, and 5 are general-purpose and suitable for any location along the corridors. Sign 2 is designated for residential sections. Sign 4 is designated for retail and commercial sections. All are designed for legibility at 40 mph.

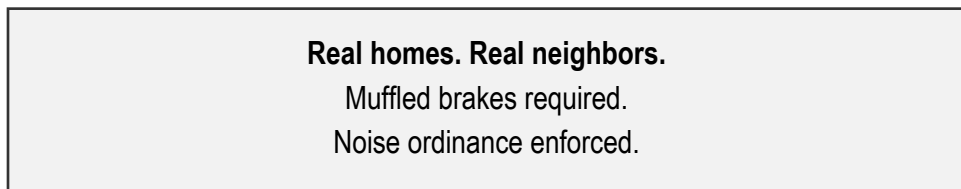
Sign 1 — "The Friendly Local"

General purpose. Suitable for gateway entry points and any corridor location.



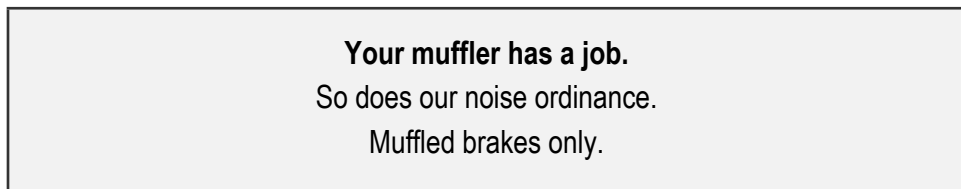
Sign 2 — "The Residential Street"

Designated for residential sections of the corridor. Acknowledges the direct impact of vehicle noise on people who live along the route.



Sign 3 — "The Polite but Firm Neighbor"

General purpose. Effective along any section of the corridor.



Sign 4 — "Open for Business"

Designated for retail and commercial sections of the corridor. Reflects the importance of a welcoming noise environment to businesses and their customers operating along these routes.

Shops open. Keep it down.

Muffled brakes only.

Noise ordinance enforced.

Sign 5 — "The Direct but Charming"

General purpose. Maximum legibility at speed. Suitable for any location.

Big truck. Small city.

Muffled brakes only.

Noise ordinance enforced.

SECTION 6 – TRADEMARK COMPLIANCE. The City of Geneva shall not use the term "Jake Brake" or "Jake Brakes" in any resolution, ordinance, sign, notice, press release, or other official communication. All references to engine braking devices in official City communications shall use the terms "engine brake retarders," "compression release engine brakes," or "engine brakes" as appropriate. The City Attorney is directed to review all draft signage and official communications for compliance with this section prior to publication or installation.

SECTION 7 – CITY ATTORNEY REVIEW. Prior to installation of any signage under Sections 4 and 5, and prior to submission of any signage request to NYSDOT under Section 3, the City Attorney is directed to review proposed sign language and installation locations to confirm consistency with the City Noise Ordinance, applicable state law, federal trademark law, and MUTCD requirements as applicable.

SECTION 8 – EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption. The enforcement directive set forth in Section 1 is effective immediately. The signage programs set forth in Sections 3 and 4 shall be implemented as expeditiously as practicable following completion of required reviews and approvals.

This document has been edited and formatted with use of AI. All content has been reviewed by the author for accuracy.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 3, 2026.

Dated: June 4, 2026

Nicole Tillotson

City Clerk

Resolution # 30-2026

REQUESTING THAT THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION CONDUCT A TRAFFIC ENGINEERING STUDY AND TAKE APPROPRIATE ACTION TO ELIMINATE ON-STREET PARKING ON NEW YORK STATE ROUTE 14 (SOUTH MAIN STREET) BETWEEN 645 SOUTH MAIN STREET AND 715 SOUTH MAIN STREET, AND AUTHORIZING THE CITY DEPARTMENT OF PUBLIC WORKS TO SUBMIT A FORMAL REQUEST THERETO

WHEREAS, South Main Street, within the City of Geneva, Ontario County, New York, is designated as New York State Route 14, a state highway under the jurisdiction of the New York State Department of Transportation ("NYSDOT"); and

WHEREAS, the block face on South Main Street between, but not including, 645 South Main Street and 715 South Main Street currently permits on-street parking; and

WHEREAS, the City Council has determined that the elimination of on-street parking in this segment may improve traffic safety, sight distance, and the free movement of vehicles on this state route; and

WHEREAS, pursuant to applicable provisions of the New York State Vehicle and Traffic Law and the regulations governing state highways, the NYSDOT has sole authority to establish, modify, or eliminate parking regulations on state routes within municipal boundaries; and

WHEREAS, in order to implement any change to parking regulations on New York State Route 14, the City must formally request that the NYSDOT conduct a traffic engineering study and, if warranted, issue a Notice of Order pursuant to the NYSDOT's standard approval and filing process; and

WHEREAS, upon approval of any such change, the NYSDOT's Notice of Order must be filed with the New York State Department of State and recorded in the New York Codes, Rules and Regulations (NYCRR) before the restriction is legally enforceable, after which appropriate MUTCD-compliant signage must be installed; and

WHEREAS, the City Council finds it in the public interest to initiate this process and directs the City Department of Public Works to submit the necessary formal request to the NYSDOT Region 4 Office in Rochester, New York; now, therefore be it

RESOLVED, by the City Council of the City of Geneva, New York, as follows:

SECTION 1 – REQUEST TO NYSDOT. The City Council of the City of Geneva hereby formally requests that the New York State Department of Transportation, through its Region 4 Office, conduct a traffic engineering study to evaluate the elimination of on-street parking on New York State Route 14 (South Main Street) between, but not including, 645 South Main Street and 715 South Main Street, City of Geneva, Ontario County, New York.

SECTION 2 – AUTHORIZATION OF CITY DPW. The City of Geneva Department of Public Works is hereby authorized and directed to transmit a copy of this Resolution and a formal written request for NYSDOT review to the NYSDOT Region 4 Office located in Rochester, New York, in accordance with the applicable state process for modifications to parking regulations on state highways.

SECTION 3 – COOPERATION. The City Manager, the City Department of Public Works, and all other appropriate City officials are hereby authorized to cooperate with the NYSDOT in the conduct of its traffic engineering study and to provide

such information, documentation, and access as may be required by the NYSDOT in connection with its review.

SECTION 4 – IMPLEMENTATION UPON APPROVAL. In the event that the NYSDOT approves the requested parking elimination and issues a Notice of Order pursuant to applicable law and regulation, the City Department of Public Works is authorized to proceed with the installation of MUTCD-compliant no-parking signs in the affected segment, following the filing of said Notice of Order with the New York State Department of State and its recording in the NYCRR, as required for enforcement of the restriction.

SECTION 5 – EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

This document has been edited and formatted with use of AI. All content has been reviewed by the author for accuracy.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 3, 2026.

Dated: June 4, 2026

Nicole Tillotson
City Clerk

Resolution # 31-2026

REQUESTING THAT THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION CONDUCT A TRAFFIC ENGINEERING STUDY AND TAKE APPROPRIATE ACTION TO REDUCE THE POSTED SPEED LIMIT ON NEW YORK STATE ROUTE 14 (SOUTH MAIN STREET) FROM 30 MILES PER HOUR TO 25 MILES PER HOUR BETWEEN 828 SOUTH MAIN STREET AND 361 SOUTH MAIN STREET, AND AUTHORIZING THE CITY DEPARTMENT OF PUBLIC WORKS TO SUBMIT A FORMAL REQUEST THERETO

WHEREAS, South Main Street, within the City of Geneva, Ontario County, New York, is designated as New York State Route 14, a state highway under the jurisdiction of the New York State Department of Transportation ("NYSDOT"); and

WHEREAS, the segment of South Main Street between 828 South Main Street and 361 South Main Street is currently posted with a maximum speed limit of 30 miles per hour; and

WHEREAS, the City Council has determined that a reduction of the posted speed limit to 25 miles per hour on this segment may improve public safety for motorists, cyclists, and pedestrians traveling along and accessing South Main Street in this corridor; and

WHEREAS, pursuant to applicable provisions of the New York State Vehicle and Traffic Law and the regulations governing state highways, the NYSDOT has sole authority to establish, modify, or reduce speed limits on state routes within municipal boundaries; and

WHEREAS, in order to implement any change to the posted speed limit on New York State Route 14, the City must formally request that the NYSDOT conduct a traffic engineering study and, if the study supports the proposed change, issue a Notice of Order pursuant to the NYSDOT's standard approval and filing process; and

WHEREAS, upon approval of any such change, the NYSDOT's Notice of Order must be filed with the New York State Department of State and recorded in the New York Codes, Rules and Regulations (NYCRR) before the revised speed limit is legally enforceable, after which appropriate MUTCD-compliant speed limit signs must be installed; and

WHEREAS, the City Council finds it in the public interest to initiate this process and directs the City Department of Public Works to submit the necessary formal request to the NYSDOT Region 4 Office in Rochester, New York; now, therefore be it

RESOLVED, by the City Council of the City of Geneva, New York, as follows:

SECTION 1 – REQUEST TO NYSDOT. The City Council of the City of Geneva hereby formally requests that the New York State Department of Transportation, through its Region 4 Office, conduct a traffic engineering study to evaluate the reduction of the posted speed limit on New York State Route 14 (South Main Street) from 30 miles per hour to 25 miles per hour, for the segment between 828 South Main Street and 361 South Main Street, City of Geneva, Ontario County, New York.

SECTION 2 – AUTHORIZATION OF CITY DPW. The City of Geneva Department of Public Works is hereby authorized and directed to transmit a copy of this Resolution and a formal written request for NYSDOT review to the NYSDOT Region 4 Office located in Rochester, New York, in accordance with the applicable state process for modifications to speed limits on state highways.

SECTION 3 – COOPERATION. The City Manager, the City Department of Public Works, and all other appropriate City

officials are hereby authorized to cooperate with the NYSDOT in the conduct of its traffic engineering study and to provide such information, documentation, and access as may be required by the NYSDOT in connection with its review.

SECTION 4 – IMPLEMENTATION UPON APPROVAL. In the event that the NYSDOT approves the requested speed limit reduction and issues a Notice of Order pursuant to applicable law and regulation, the City Department of Public Works is authorized to proceed with the installation of MUTCD-compliant speed limit signs reflecting the revised 25 miles per hour limit in the affected segment, following the filing of said Notice of Order with the New York State Department of State and its recording in the NYCRR, as required for enforcement of the revised speed limit.

SECTION 5 – EFFECTIVE DATE. This Resolution shall take effect immediately upon its adoption.

This document has been edited and formatted with use of AI. All content has been reviewed by the author for accuracy.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 3, 2026.

Dated: June 4, 2026

Nicole Tillotson

City Clerk

Resolution # 32-2026

APPOINTING TAYLOR YOUNGS AS ACTING CITY MANAGER

WHEREAS, the City of Geneva operates under a Council-Manager form of government, with the City Manager responsible for the administration of City operations in accordance with the Geneva City Charter, Geneva City Code, and direction established by City Council;

WHEREAS, City Manager Amie Hendrix has submitted her resignation, with her final day of service as City Manager to be July 8, 2026;

WHEREAS, the City Council has determined it is necessary and appropriate to appoint an Acting City Manager to ensure continuity of City operations, public services, fiscal management, personnel oversight, and execution of City Council priorities;

WHEREAS, Taylor Youngs currently serves as Assistant City Manager for the City of Geneva and has direct knowledge of City operations, active projects, departmental coordination, budget matters, and Council priorities;

WHEREAS, the City Council has determined Taylor Youngs is qualified to serve as Acting City Manager during the transition period while the City proceeds with the process for selecting a permanent City Manager;

WHEREAS, at a special meeting of the City Council, the City Council authorized Mayor James Cecere to negotiate the terms of an interim employment agreement with Taylor Youngs, in consultation with Human Resources and the City Attorney;

WHEREAS, the proposed Acting City Manager Employment Agreement sets forth the term, compensation, authority, duties, protections, and conditions of employment for Taylor Youngs while serving as Acting City Manager;

WHEREAS, the appointment of an Acting City Manager is intended to preserve stability, maintain accountability, and ensure the effective administration of City government during this transition period.

NOW, THEREFORE, BE IT RESOLVED, that the Geneva City Council hereby appoints Taylor Youngs as Acting City Manager for the City of Geneva, effective July 9, 2026;

BE IT FURTHER RESOLVED, that Taylor Youngs shall serve as Acting City Manager at the pleasure of the City Council, until the earlier of: the date a permanent City Manager assumes office; January 9, 2027; or further action by the City Council;

BE IT FURTHER RESOLVED, that Taylor Youngs shall retain her underlying position as Assistant City Manager during the term of her appointment as Acting City Manager, with Assistant City Manager duties delegated to other department managers where appropriate to ensure effective City operations;

BE IT FURTHER RESOLVED, that the Taylor Youngs will work with Mayor Jim Cecere review the operational responsibilities of the City Manager role during the interim period, and, as appropriate, develop enhancements to the role which ensure all functions of the City Manager are carried out effectively and in alignment with City Council priorities, the City Charter, the City Code, adopted budget authority, and applicable law;

BE IT FURTHER RESOLVED, that the City Council hereby approves the Acting City Manager Employment Agreement between the City of Geneva and Taylor Youngs, substantially in the form presented to the City Council;

BE IT FURTHER RESOLVED, that Mayor James Cecere is authorized to execute the Acting City Manager Employment

Agreement on behalf of the City of Geneva, subject to review and approval as to form by the City Attorney;

BE IT FURTHER RESOLVED, that the Acting City Manager shall be authorized to perform the duties and functions of the City Manager as provided by the Geneva City Charter, Geneva City Code, adopted City policies, lawful direction of City Council, and applicable law;

BE IT FURTHER RESOLVED, that the City Clerk is directed to maintain a copy of this Resolution and the executed Acting City Manager Employment Agreement in the official records of the City of Geneva.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 3, 2026.

Dated: June 4, 2026

Nicole Tillotson

City Clerk

The Geneva City Council
Journal of Proceedings
City Council Operations Meeting
City of Geneva, New York

June 16, 2026 – 6:30 PM

City Hall
2nd Floor Council Chambers
47 Castle Street
Geneva, NY

Presiding - Jim Cecere Mayor

I. Call to Order – Mayor, Jim Cecere

II. Executive Session to discuss the employment of a particular person or persons

Action taken by Councilmember Lavin; seconded by Councilmember Petropoulos

**Moved that Council enter into executive session at 6:01pm to discuss the
employment of a particular person or persons**

Motion Passed Unanimously

Action taken by Councilmember Gillotte; seconded by Councilmember Lavin

Moved that Council exit executive session at 6:36pm

Motion Unanimously

III. Pledge of Allegiance

IV. Roll Call

V. City Manager Report

a. Clerk's Office Staffing

City Manager Hendrix opened the conversation by reviewing the information shared with Council, including extra information requested by Council. She recalled that a .5 Admin Aide position and full-time Deputy Clerk position remain frozen. She explained that the City is looking for direction from Council around how to proceed with the vacancies. She recalled that Council was considering retitling the Deputy Clerk role to an Admin Aide, and moving it into management, and looking at the City of Canandaigua's model as some of the options before them. City Manager Hendrix then explained her recommendation to close the Clerk/Comptroller counter on Tuesday and Thursday mornings until 1:00pm while this team remains short-staffed, as well as moving administrative aides from other departments to the Clerk/Comptroller counter for customer service assistance on Tuesday and Thursday afternoons for the time being.

Mayor Cecere recalled the resolution Council passed a few months ago freezing vacancies, as well as review of them since that time. He called unfreezing one or both of these roles a release valve that the

team is looking for to keep up with statutory requirements and customer service. Discussion followed around hiring either a part-time administrative aide or Deputy Clerk.

Action taken by Councilmember Petropoulos; seconded by Councilmember Lavin

Moved to fund a part time administrative aid in the City Clerk's Office

Motion Passed Unanimously

b. Transition Update

City Manager Hendrix reviewed a one page summary of items she recommends continuing, and those she recommends pausing. She reviewed priorities including the 2027 budget, contract negotiations, strategic plan, grant programming, and housing. Deferred work will include new grant applications, DPW design study, Ad Hoc Committee recommendations, and a second round of DRI funding. City Manager Hendrix encouraged the City to continue staff development during the transition and budget.

Mayor Cecere thanked City Manager Hendrix for her work and the calming she brought to the City during her tenure.

c. Work Programs Quarter 1 Update

City Manager Hendrix shared that the City was recently awarded \$12 million in State and Federal funding for water infrastructure that will go into lead and copper line replacement projects. \$8 million is in grant funding, and the remaining \$3 million in funding is in the form of low-interest loans for work that is not only necessary, but mandated.

Castle Street is ongoing. Three Railroad crossings will be repaired this summer. Lakefront Park damages are still being assessed. There has been a snafu with the pavilion, which will hopefully still be ready for July 1st.

Department breakdowns were distributed to Council and briefly discussed.

VI. New Business

a. Support & Authorization for 2026 DEC UCF Grant

Assistant City Manager Youngs explained that this grant would fund a citywide tree inventory. Discussion followed around the Shade Tree Committee's database, and their support of this proposed grant funding. There may be a 10% match for this grant, which will likely be in kind.

Action taken by Councilmember Petropoulos; seconded by Councilmember Gummo

Moved that this resolution be approved

Motion Passed Unanimously

b. Adopting the City of Geneva Recreation Advisory Board Bylaws

Action taken by Councilmember Kaim, Jr.; seconded by Councilmember Petropoulos

Moved that the resolution be approved

Motion Passed Unanimously

VII. Adjournment

Action taken by Councilmember Gummo; seconded by Councilmember Petropoulos

Moved that the meeting Adjourn at 7:25pm

Motion Passed Unanimously

City Clerk



Executive Transition Plan

As part of the transition, I met with the Assistant City Manager, Mayor, and Deputy Mayor to review current priorities, projects, and management responsibilities. This memo outlines recommended management assignments during the Acting City Manager period to ensure continuity of operations, support the 2027 budget process, advance key initiatives, and position the organization for a successful transition. Consistent with the Geneva City Charter, final administrative authority remains with the Acting City Manager.

While some responsibilities may be reassigned internally, the authority of the position does not change. Under the Charter, the Acting City Manager assumes the full powers and responsibilities of the City Manager, while City Council continues its role in setting policy, adopting budgets, and providing strategic direction.

Primary Organizational Priorities

For the remainder of 2026, management attention will be focused on:

- Development and adoption of the 2027 Budget
- Collective bargaining and labor relations
- Maintaining core City services
- Housing and development projects already underway
- Grant Administration and Programming include items such as - Comprehensive Plan, Housing Infrastructure, CDBG grant programming such as MAP and others, SWIFR Grant and Resource Recovery Park implementation
- Supporting City Council and maintaining clear communication with the community

Work that will be deferred

To ensure adequate focus on budget development, labor negotiations, and core operations, the following efforts will be paused:

Paused Until 2027

- New grant application development
- DPW Facility RFP and design study
- Ad Hoc Committee recommendation implementation planning

Paused Until At Least 2028

- Downtown Revitalization Initiative (DRI) planning and application efforts

Work That Will Move Forward More Slowly

The following initiatives will remain active but are not expected to see significant advancement during the interim period:

- Facilities and Planning Department Work Order System development
- Historical collective bargaining analysis
- Employee engagement initiatives and development
- IDA organizational development and staffing initiatives

Where appropriate, staff will continue maintaining existing work products and address operational needs.

Capacity

The organization has a finite amount of management capacity. During any leadership transition, it is important to focus on the work that is most critical to the City's financial stability, operational effectiveness, and long-term success.

These adjustments allow staff to:

- Deliver the 2027 Budget on schedule;
- Support ongoing labor negotiations;
- Maintain service levels for residents;
- Continue progress on major housing and planning initiatives; and
- Position the organization for a successful transition to the next permanent City Manager.

Transitions naturally create questions about priorities, capacity, and the work ahead. The recommendations outlined in this memorandum and guide are intended to provide a practical framework for maintaining momentum on the City's most important responsibilities while ensuring organizational stability during this period.

Council will continue to receive regular updates on these efforts, and priorities can be revisited as organizational needs, opportunities, and challenges evolve. The work of the Acting City Manager is ultimately one of stewardship; stewardship of public resources, stewardship of the organization, and stewardship of the trust placed in local government by the community.

Having worked closely with the Assistant City Manager, I have full confidence in her ability to lead the organization through this transition. She brings strong institutional knowledge, established relationships, a deep understanding of City operations, and a commitment to public service that will serve the organization well during this period.

The City is entering this transition from a position of strength. With the support of Council, dedicated staff, and community partners, I am confident the organization will continue to move important work forward, provide high-quality services to residents, and remain well positioned for the next permanent City Manager.

With Appreciation,



Amie M. Hendrix
City Manager

Resolution # 34-2026

Support & Authorization for 2026 DEC UCF Grant

WHEREAS, the City of Geneva is applying to the New York State Department of Environmental Conservation (DEC) for a reimbursement project grant under the Urban and Community Forestry (UCF) Program to create an inventory of the trees located on municipal parkland, street sides, and cemeteries; and

WHEREAS, the City's last Tree Inventory is ten years old and needs to be updated to match the changing conditions; and

WHEREAS, the City's 2016 Comprehensive Plan specifically states that the "visually beautiful and ecologically sustainable environment should be celebrated and protected within the city and surrounding area," and

WHEREAS, completing an updated Tree Inventory will allow the City to obtain a more accurate picture of the City's natural assets and better ascertain how to preserve them; and

NOW, THEREFORE BE IT RESOLVED, the Council of the City of Geneva authorizes the Director of Public Works to proceed with any of the logistics that are needed for this grant submission, and will administer the grant in accordance with all applicable rules and regulations established by the DEC; and

BE IT FURTHER RESOLVED, that if awarded the UCF grant, the City may be obligated to provide any outstanding costs not covered or costs not deemed eligible by the grant.

BE IT FURTHER RESOLVED, that the Council of the City of Geneva hereby does approve and endorse the submission of the application for the Urban and Community Forestry Program by MRB Group for the Tree Inventory Grant.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 16, 2026.

Dated: June 17, 2026

Nicole Tillotson

City Clerk

Resolution # 35-2026

Adopting the City of Geneva Recreation Advisory Board Bylaws

WHEREAS, the City of Geneva Recreation Advisory Board was established to serve in an advisory capacity to the City Council, City Manager, and Recreation Department on matters relating to recreation programs, parks, facilities, community engagement, and long-range planning; and

WHEREAS, the Recreation Advisory Board has developed bylaws to establish its purpose, membership, officer structure, meeting procedures, duties, responsibilities, and operating guidelines; and

WHEREAS, the proposed bylaws were reviewed, discussed, and approved by the Recreation Advisory Board at a duly convened meeting; and

WHEREAS, the adoption of formal bylaws will provide a consistent framework for the operation of the Recreation Advisory Board and support its ability to effectively advise the City on recreation-related matters; now therefore, be it

RESOLVED, that the Geneva City Council hereby adopts the Recreation Advisory Board Bylaws as presented; and further

RESOLVED, that the adopted bylaws shall take effect immediately upon approval by the City Council and shall govern the operations of the Recreation Advisory Board until amended in accordance with the provisions contained therein.



STATE OF NEW YORK)
COUNTY OF ONTARIO) ss:

I, Nicole Tillotson, City Clerk of the City of Geneva, New York, do hereby certify the foregoing to be a true and complete copy of an original resolution on file in the City Clerk's Office, which said original was adopted at a Regular Meeting of the Geneva City Council held on June 16, 2026.

Dated: June 17, 2026

Nicole Tillotson

City Clerk

**The Geneva City Council
Journal of Proceedings
Regular City Council Meeting
City of Geneva, New York**

June 17, 2026 – 6:00 PM

City Hall
2nd Floor Council Chambers
47 Castle Street
Geneva, NY

Presiding - Jim Cecere Mayor

I. Call to Order – Mayor, Jim Cecere

II. Pledge of Allegiance

III. Roll Call

IV. Executive Session to discuss the proposed sale or exchange of securities held by such public body

Action taken by Councilmember Petropoulos; seconded by Councilmember Gummo

**Moved to enter executive session at 6:02pm to discuss the proposed sale or
exchange of securities held by such public body**

Motion Passed Unanimously

Action taken by Councilmember Gummo; seconded by Councilmember Gillotte

Moved to exit executive session at 8:08pm

Motion Passed Unanimously

V. Adjournment

Action taken by Councilmember Gummo; seconded by Councilmember Petropoulos

Moved that Adjourn at 8:08pm

Motion Passed Unanimously

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