



Notice of Board Meeting

Date: March 6, 2024

To: Chevanne DeVaney
Dana Hollenbeck
Paula Bucklin
Marc Rodriguez
Craig Talmage
Josh Miller
Kyle Ackart

From: David West, Executive Director

Re: Notice of Board of Directors' Meetings

The Geneva Local Development Corporation will hold their monthly Board meeting Wednesday, March 6, 2024 at 12pm. The meeting will be held in the City Hall conference room (2nd floor), 47 Castle St Geneva, NY and remote participation via Zoom will also be available (see below). The meeting agendas are attached and available at <https://cityofgenevany.com/287/Local-Development-Corporation>.

Please confirm your attendance with David West, DWest@geneva.ny.us.

Join Zoom Meeting

<https://us02web.zoom.us/j/85060583345>

Meeting ID: 850 6058 3345

Dial-in: (929) 205-6099

Cc:

Mayor Steve Valentino
Amie Hendrix, City of Geneva
David West, City of Geneva
Erica Collins, City of Geneva
Bo Wright, Geneva City School District
Kim Kerr, Geneva City School District
Catherine Price, Geneva BID

Media: Steve Buchiere, Finger Lakes Times

GENEVA LOCAL DEVELOPMENT CORPORATION

CITY HALL- 47 CASTLE STREET- GENEVA, NEW YORK 14456

DWest@Geneva.ny.us – www.cityofgenevany.com

BOARD OF DIRECTORS

JOSH MILLER ('26) ~ CHEVANNE DEVANEY ('24) ~ DANA HOLLENBECK ('23) ~ PAULA BUCKLIN ('24) ~ KYLE ACKART ('26) ~ MARC RODRIGUEZ ('23) ~ CRAIG TALMAGE ('25)

City of Geneva Local Development Corporation**Meeting Agenda**

Title: LDC Monthly Meeting
Location: Geneva City Hall, 2nd Floor Conf. Rm 47
 Castle St. Geneva NY 14456
Date: March 6, 2024
Time: 12:00 PM



Agenda Item	Potential Outcome	Person Responsible
Call to Order		Craig Talmage, Chair
Discussion		
Survey Results	Review/discussion of the board performance survey results	David West, Executive Director
Agenda Items		
Geneva BID Presentation		Catherine Price, GBID
Member Applications:	Discussion and schedule committee	David West, Executive Director
Call for Restore and Mainstreet Applications	Report, discussion, appoint review committee members	David West, Executive Director
Reports		
Director's Report	Inform board	David West, Executive Director
Strategic Plan RFP		
OEO Site Survey		
Financial Reports	Motion to approve	David West, Executive Director
Castle Street Tunnel Mural Update	Inform board of status	Craig Talmage, Chair
Executive Session		
	Discussion of pending contract negotiation and property sale	Craig Talmage, Chair
Adjournment	Motion to adjourn	Craig Talmage, Chair

Next LDC meeting: April 3, 2024**Quorum (Confirmation required)**

Craig Talmage
 Chevanne Devaney
 Paula Bucklin
 Dana Hollenbeck
 Marc Rodriguez
 Kyle Ackart
 Josh Miller
 VACANT
 VACANT

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Staff

David West
 Hailea Higgins

Guests

Catherine Price, GBID



Call for Projects

The City of Geneva is considering 2024 applications to: Restore NY 8, the New York Main Streets program, and other state and federal programs. In order to apply to these state programs, the City submits a slate of local developer lead projects as a package. This year's Restore NY timeline is particularly tight and the City is seeking shovel ready projects that meet the requirements of New York State's programs.

Project Criteria:

Meet all requirements of the Restore NY Program Guidelines at <https://esd.ny.gov/sites/default/files/media/document/Restore-NY-Guidelines-Round-8.pdf> or the requirements of New York Main Streets Program at <https://hcr.ny.gov/system/files/documents/2023/05/nymms-program-guide-2023-05.pdf>
Applicants must have site control and experience with this scale of project.

Program Goals:

- Induce commercial investment
- Improve the local housing stock
- Advance the City of Geneva Comprehensive Plan

Priority is given to projects in Empire Zones and Brownfield Opportunity Areas, as well as to projects that leverage other state or federal redevelopment, remediation, or planning programs.

There is also a strong emphasis placed on projects from economically distressed communities.

Pre-Application Submission Process:

Interested building owners and organizations are invited to submit a Project Idea Form by Monday, March 18th, 2024 at 4pm to the City of Geneva Department of Planning & Economic Development at dwest@geneva.ny.us

For more information or assistance with project ideas, please contact:

David West, Director of Planning & Economic Development
dwest@geneva.ny.us

Department of Planning & Economic Development

CITY HALL- 47 CASTLE STREET- GENEVA, NEW YORK 14456
315.835.0436 – dwest@geneva.ny.us - www.geneva.ny.us

Project Idea Form for City of Geneva Restore NY and NY Main Streets 2024 Applications

Project Name: _____ Project Address: _____

Restore NY Proposal Type (Check One): Regular Project ___ Special Project ___

Estimated total project cost: _____ Estimated grant funding request: _____

Secured funding sources and amounts: _____

Development Company: _____

Property Owner: _____

Project Partners: _____

Project Description:

Description of Current Building State/Status:

Describe how this project implements specific goals of the City of Geneva Comprehensive Plan:

Attach Draft Renderings, Plans, Pro-Forma, Cost Documentation, Sources and Uses of Funds Table

By submitting this Project Idea Form, I _____ certify that the provided information is current and correct.

I agree to participate fully in drafting a complete application package with all project details by Friday April 26th to be reviewed at a public hearing Wednesday May 6, 2024, and, if chosen to proceed I will pay a fee of \$500 for the creation of the City application and payment of any application fee.

Signed _____

City of Geneva Local Development Corp

Balance Sheet

As of January 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Certificate of Deposit	100,000.00
LDC Checking Account	38,304.71
Total Bank Accounts	\$138,304.71
Total Current Assets	\$138,304.71
Other Assets	
Land and Buildings - Investment	44,567.00
Total Other Assets	\$44,567.00
TOTAL ASSETS	\$182,871.71
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
AP - BID Beautification	14,016.34
Total Accounts Payable (A/P)	14,016.34
Total Accounts Payable	\$14,016.34
Total Current Liabilities	\$14,016.34
Total Liabilities	\$14,016.34
Equity	
Retained Earnings	168,768.67
Net Income	86.70
Total Equity	\$168,855.37
TOTAL LIABILITIES AND EQUITY	\$182,871.71

City of Geneva Local Development Corp
LDC Checking Account, Period Ending 01/31/2024

RECONCILIATION REPORT

Reconciled on: 03/04/2024

Reconciled by: Stefanie Newcomb

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	65,218.01
Interest earned	86.70
Checks and payments cleared (1)	-2,000.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	63,304.71

Uncleared transactions as of 01/31/2024	-25,000.00
Register balance as of 01/31/2024	38,304.71

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/03/2024	Bill Payment	530	MRB Group	-2,000.00
Total				-2,000.00